

TOWNSHIP OF  
ASHFIELD - COLBORNE - WAWANOSH

**Council Minutes**  
**October 18, 2011**

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 18<sup>th</sup> day of October 2011, at 7:30 pm in the Township of Ashfield-Colborne-Wawanosh Council Chambers.

Reeve  
Deputy-Reeve  
Councillors

Ben Van Diepenbeek  
Neil Rintoul  
Connie Black  
Murray Curran  
Doug Miller  
Barry Millian  
Roger Watt

Staff Present

Administrator/Clerk-Treasurer  
Public Works Superintendent

Mark Becker  
Brian Van Osch

OTHERS PRESENT: Dominique Milburn, Ashley Eddie, Bruce Turnbull, Denny Scott, Arden Eddie, and Shelley Eddie.

**1.0 CALL TO ORDER**

**2.0 DISCLOSURE OF PECUNIARY INTEREST**

Councillor Doug Miller – Section 5.1 – Hospital Representative Payment (Amy Miller)

**3.0 ADOPTION OF MINUTES**

		Moved by	Curran
		Seconded by	Watt
ADOPT COUNCIL MINUTES	#1	THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the October 4, 2011 Council Meeting Minutes as written.	

Carried.  
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**4.0 DEPUTATIONS AND PETITIONS**

**4.1 8:00 pm - Arden & Shelley Eddie / Municipal Servicing Standards**

We have provided Council with a copy of the letter received from Mr. & Mrs. Eddie in regards to our existing "Municipal Servicing Standards" which are in place. These standards were implemented in June 2007, and amended in August 2007. We have provided Council with a report prepared by staff in response to Mr. Eddie's concerns. Mr. Eddie addressed Council in this regard.

STAFF COMMENTS: None.

ACTION: Council agreed to have staff bring back a revised policy to remove the paving on the suburban standard. Staff will bring back again, the estimated costs on a suburban standard showing the costs associated with each.

**5.0 FINANCIAL REPORTS**

**5.1 Payment of Current Accounts as Presented**

		Moved by	Rintoul
		Seconded by	Millian
APPROVE ACCOUNTS	#2	THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes the payment of the October 2011 accounts as presented.	

Carried.

## 5.2 Payment of Previous Month Actual Accounts

Moved by Black  
 Seconded by Curran

APPROVE  
 ACTUAL #3 THAT Ashfield-Colborne-Wawanosh Township Council hereby approves  
 PAYMENTS the payment of the September 2011 accounts in the amount of  
 \$ 1,971,130.89.

Carried.

## 5.3 Summary Revenue/Expenditure Reports

Reports for the Township, Lucknow & District Fire Department, Lucknow & District  
 Medical Centre, and Lucknow & District Recreation from January to September 2011.

Moved by Miller  
 Seconded by Watt

REVENUE  
 EXPEND- #4 THAT Ashfield-Colborne-Wawanosh Township Council adopts the  
 ITURE summary revenue/expenditure reports of the Treasurer as written.  
 REPORT

Carried.

6.0 REPORTS OF STAFF AND COMMITTEES6.1 Water Department

## 6.1.1 Water Operations &amp; Maintenance Report – September 2011

We have provided Council with a copy of the monthly report prepared by Veolia Water  
 Canada in regards to the operation and maintenance of our water systems for September  
 2011.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.2 Building Department

No items scheduled.

6.3 Cemetery Department

No items scheduled.

6.4 Drainage Department

No items scheduled.

6.5 Administration Department

## 6.5.1 Huron Manufacturing Association Excellence Awards – Update

The above noted evening date has been changed. Please see the copy of the email  
 received as to the new date and venue. Eight guests are allowed to attend. Who wishes  
 to attend this event?

STAFF COMMENTS: We seek your direction.

ACTION: All of Council will attend the function with some spouses if required.

## 6.5.2 Huron County Planning Fees Review

We have provided Council with a copy of the above report, and recommended changes.  
 The Planning Department is asking for any comments, if any, on the proposed fee  
 changes.

STAFF COMMENTS: We seek your direction.

ACTION: No comments.

6.5.3 Auditor Appointment for 2012

Vodden, Bender & Seebach, Chartered Accountants have been our auditors since 2004. Their audit fee includes the audit for the Township, Lucknow Medical, Lucknow Fire, and Lucknow Recreation, and the preparation and submission of the Financial Information Return to the Province. Last year they indicated that they anticipate the total audit fees for 2010 be \$13,000 and for 2011 be \$13,500. They have indicated that for 2012 that they anticipate the fee to be \$14,300. They indicate that is due to the increased work load with respect to tangible capital asset details in the formats required for the financial statements and the Financial Information Return reporting. They further indicate that the detail and number of schedules in the Financial Information Return have, and continue, to increase as well.

STAFF COMMENTS: That staff bring back an auditor appointment by-law for 2012, appointing Vodden, Bender & Seebach Chartered Accountants.

ACTION: Council agreed to have staff bring back the appointment by-law to our next meeting.

6.5.4 Tax Sale Results – Update

As Council may recall we had one property go to tax sale proceedings on October 3<sup>rd</sup> for public auction. As a result, no bids were received. We have provided Council with a copy of the letter received from the County of Huron in this regard. Many individuals have indicated that they are interested in the parcel of land after the sale had already taken place. Staff recommends that we do not proceed to vest the property, however proceed under Section 380(1) of the Municipal Act and give notice and advertise the property again for sale.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to have staff proceed with another auction sale this fall.

6.6 Public Works Department

6.6.1 Snowplowing Century Heights Route - Tenders

As Council may recall, that it was decided to tender this plow route in light of the current contractor not renewing his contract. We have provided Council with a copy of the only tender received from Matthew Selkirk.

STAFF COMMENTS: That Council accepts the tender of Matthew Selkirk for \$70 an hour plus H.S.T. and adopt the following resolution.

ACTION: Council agreed to accept the tender as submitted and adopt the following resolution.

		Moved by	Watt
		Seconded by	Curran
TENDER			
SNOW		THAT the Council of the Township of Ashfield-Colborne-Wawanosh hereby	
PLOWING		accepts the tender for snowplowing of the Century Heights Subdivision,	
CENTURY	#5	Black Hole Road, and parts of Bisset's Hill in the amount of \$70 an hour	
HEIGHTS		plus H.S.T.	
ROUTE			Carried.

6.6.2 Temporary Closing of Certain Township Roads

We have provided Council with a copy of the by-law to consent to the temporary closing of certain Township Roads for No Winter Maintenance.

STAFF COMMENTS: That the by-law be adopted as presented in Section 14.

ACTION: Council agreed to adopt the by-law as presented in Section 14.

### 6.6.3 Tire Quotations

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch in this regard.

STAFF COMMENTS: That Council accepts the lowest quote of Willits Tire Service in the amount of \$ 13,044.72, taxes included and adopt the following resolution.

ACTION: Council agreed to adopt the following resolution.

		Moved by	Watt
		Seconded by	Curran
ACCEPT TIRE QUOTE	#6	THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the tire quote of Willits Tire Service in the total amount of \$ 13,044.72 taxes included.	
			Carried.

### 6.7 Environmental Services

No items scheduled.

### 6.8 Committee Reports

Councillor Curran reported on the new speed sign purchased by C.H.I.P..

Councillor Black reported on the Port to Point, Goderich Fire Board, and the Colborne Central Public School Accommodation Review Committees.

Reeve Van Diepenbeek reported on various events in which he attended.

### 7.0 OPEN FORUM

No items.

### 8.0 NEW BUSINESS

#### 8.1 Liability Insurance – St. Helen's Reunion

Councillor Miller indicated that the Reunion Committee can obtain liability insurance for their event at a total costs of \$600. Councillor Miller asked if Council would be interested in having the Township cover the event under the Township umbrella of liability insurance. The Reunion Committee would have to be appointed as a Committee of Council and may require some other items.

STAFF COMMENTS: We seek your direction.

ACTION: Council instructed staff to proceed with appointing the Reunion Committee as a Committee of Council and bring back to Council the required documents to have the St. Helen's Reunion Liability Insurance fall under the municipality's insurance umbrella.

### 9.0 CORRESPONDENCE COPIED FOR WHICH THE DIRECTION OF COUNCIL IS REQUIRED

No items scheduled.

### 10.0 CORRESPONDENCE RECEIVED AND COPIED FOR WHICH THE DIRECTION OF COUNCIL IS NOT REQUIRED

- 10.1 Ministry of Municipal Affairs and Housing Letter – Communicate Letter
- 10.2 Lake Huron Centre for Coastal Conservation – e-news
- 10.3 Township of Huron-Kinloss – Hamilton-Towle Municipal Drain
- 10.4 St. Helens Fish Fry – Financial Report
- 10.5 OMERS Newsletter – Increase in Contribution Rates 2012
- 10.6 County of Brant Resolution – Commercial Grain Elevators

ACTION: Support.

#### 10.7 Goderich & Area Disaster Relief Fund – Media Releases

**11.0 CORRESPONDENCE AND INFORMATION ON COUNCIL TABLE**

No items scheduled.

**12.0 UNFINISHED BUSINESS****12.1 Office of the Fire Marshall – Essentials for Municipal Decision Makers**

Reeve Van Diepenbeek and Councillor Watt have been registered to attend this seminar on October 27<sup>th</sup> in Meaford.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

**12.2 Township Council Fall Road Tour**

Monday, October 31<sup>st</sup>, leaving at 9:00 am, from the Municipal Office.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

**12.3 Open House – Official Plan**

Staff inquired about snow removal on Saturday, January 21<sup>st</sup> for the upcoming open house at Brookside School. Avon Maitland School Board will not allow us to clear, or hire their contractor, to clear their driveway due to liability issues. Therefore staff is recommending changing the date to Tuesday, December 13<sup>th</sup> at Brookside School starting at 6:30 pm with a presentation at 7:00 pm.

ACTION: Council agreed to change the date as recommended by staff to Tuesday, December 13<sup>th</sup> at 6:30 pm with presentation at 7:00 pm at Brookside School. Council instructed that the County of Huron Planning staff will ensure that the draft plan is available no later than 2 weeks prior to the date of the open house.

**13.0 IN-CAMERA SESSION**

No items scheduled.

**14.0 BY-LAWS AND AGREEMENTS****14.1 Temporary Closing of Certain Township Roads (No Winter Maintenance) By-Law**

Moved by Curran  
Seconded by Black

NO WINTER  
MAINTENAN  
CE ROADS #7  
BY-LAW

THAT leave be given to introduce By-Law #64-2011 being a by-law to consent to the temporary closing of certain Township Roads in the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 18<sup>th</sup> day of October 2011.

Carried.

**14.2 Confirmation By-Law**

Moved by Millian  
Seconded by Rintoul

CONFIRMAT  
ION BY-LAW #8

THAT leave be given to introduce By-Law #65-2011 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on October 18, 2011, and that it now be read severally a first, second, and third time, and finally passed this 18<sup>th</sup> day of October 2011.

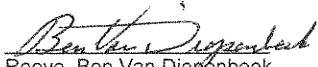
Carried.

15.0 ADJOURN

Moved by Watt  
Seconded by Miller

ADJOURN #9

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on November 1, 2011 at 7:30 p.m. or at the Call of the Reeve.  
Carried.  
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Reeve, Ben Van Diepenbeek

  
Administrator/Clerk-Treasurer, Mark Becker