



— TOWNSHIP OF —
ASHFIELD - COLBORNE - WAWANOSH

Council Minutes
August 4, 2009

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 4th day of August 2009, at 7:30 pm in the Township of Ashfield-Colborne-Wawanosh Council Chambers.

Council Present

Reeve
Deputy-Reeve
Councillors

Ben Van Diepenbeek
Neil Rintoul
Connie Black
Doug Miller
Barry Millian
Marilyn Miltenburg
Carl Sloetjes

Staff Present

Administrator/Clerk-Treasurer
Public Works Superintendent

Mark Becker
Brian Van Osch

OTHERS PRESENT: Harry Kerr.

1.0 CALL TO ORDER

2.0 DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3.0 ADOPTION OF MINUTES

Moved by Sloetjes
Seconded by Black

ADOPT #1 THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the
COUNCIL #1 THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the
MINUTES #1 THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the
July 21, 2009 Council Meeting Minutes and the "In-Camera" Meeting
Minutes as written.

Carried.

4.0 DEPUTATIONS AND PETITIONS

No items scheduled.

5.0 FINANCIAL REPORTS

No items scheduled.

6.0 REPORTS OF STAFF AND COMMITTEES

6.1 Water Department

6.1.1 South Lucknow Water Distribution System – Inspection Report

We have provided Council with a copy of the South Lucknow Water Distribution System Inspection Report from the Ministry of the Environment.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.2 Building Department

6.2.1 Chief Building Official's Report

We have provided you with a copy of Mr. Livingston's report. Mr. Livingston will not be present this evening.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.3 Cemetery Department

No items scheduled.

6.4 Drainage Department

6.4.1 Port Albert Drain – Update

As Council may recall, on June 2nd, Mr. Borthwick was present to discuss his letter in regards to the Port Albert Drain. Mr. Borthwick obtained a quote of \$2,850 plus taxes to fix the problem and he is willing to pay for half of the estimate if the Township pays the other half. Staff was instructed at our July 7th meeting to contact the Drainage Superintendent and receive clarification on this proposed drainage works. We have provided Council with a copy of his comments for your information purposes. Please note that the works has been completed according to Brian Van Osch, Public Works Superintendent.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed not to contribute to the costs, as a recommended option by our Drainage Superintendent. Staff will advise Mr. Borthwick of their decision.

6.5 Administration Department

6.5.1 Human Resource Policy – Amendment

As a follow-up from our last meeting we have amended the policy as directed at our last meeting and have provided Council with the amended copy for adoption. Human Resource Policy – 1.06 – Performance Reviews.

STAFF COMMENTS: That we adopt the following resolution adopting the revised policy.

ACTION: Council agreed to adopt the amending policy by the following resolution.

Moved by Miltenburg
Seconded by Rintoul

ADOPT
AMENDMEN
TS TO
HUMAN #2
RESOURCE
POLICY

THAT Ashfield-Colborne-Wawanosh Township Council hereby approves the following policy amendment as follows:

- A) Human Resource Policy Amendments:
 - 1) 1.06 – Performance Review

Carried.

6.5.2 Ashfield Park Pavilion - Update

As Council may recall Chris MacClennan and a group of people would provide the labour to install a new steel roof on the building if Council agreed to pay and provide for the material needed. The roof has been completed and was installed on July 25th.

STAFF COMMENTS: Thanks Chris!

ACTION: Staff will arrange for a thank you to Chris MacClennan for the work completed.

6.6 Public Works Department

6.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch. Mr. Van Osch will be present this evening.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.6.2 Culvert Extension Quotes – Horizonview Road

We have received two quotes for the Horizonview Road Culvert Extensions as part of the Horizonview Road Reconstruction. They are as follows:

- Dave Franken Concrete Forming Ltd. - \$17,480 plus G.S.T.
- Kingsport Concrete Construction - \$25,400 plus G.S.T.

STAFF COMMENTS: That Council accepts the quote of Dave Franken Concrete Forming Ltd. in the amount of \$17,480 plus G.S.T.

ACTION: Council agreed to accept the quote of Dave Franken Concrete Forming Ltd.

Moved by Miller
Seconded by Millian

ACCEPT
CULVERT
EXTENSION #3
QUOTE –
HORIZONVI
EW ROAD

THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the quote of Dave Franken Concrete Forming Ltd. in the amount of \$17,480 plus G.S.T. for the Horizonview Road Culvert Extensions.

Carried.

6.7 Environmental Services

6.7.1 Foundation Quotes – Scale & Scale House

We have received two quotes for the Foundation of the Scale and Scale House for the Ashfield Landfill Site. They are as follows:

- B-Fore Enterprises Ltd. - \$ 14,100 plus applicable taxes
- Kingsport Concrete Construction - \$ 16,675 plus applicable taxes

STAFF COMMENTS: That Council accepts the quote of B-Fore Enterprises in the amount of \$ 14,100 plus applicable taxes.

ACTION: Council agreed to accept the quote of B-Fore Enterprises.

Moved by Sloetjes
Seconded by Black

ACCEPT
FOUNDATIO
N QUOTE
FOR SCALE #4
AND SCALE
HOUSE

THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the quote of B-Fore Enterprises in the amount of \$ 14,100 plus applicable taxes for the foundation for the proposed scale and scale house at the Ashfield Landfill Site.

Carried.

6.8 Committee Reports

Councillor Black reported on the Colborne Cemetery Service.

7.0 OPEN FORUM

None.

8.0 NEW BUSINESS

No items scheduled.

9.0 CORRESPONDENCE COPIED FOR WHICH THE DIRECTION OF COUNCIL IS REQUIRED

9.1 The Men of Huron Book of Honour and Remembrance – Request

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to sell these books at our municipal office.

10.0 CORRESPONDENCE RECEIVED AND COPIED FOR WHICH THE DIRECTION OF COUNCIL IS NOT REQUIRED

- 10.1 SMACH – Minutes
- 10.2 Township of Huron-Kinloss Resolution – Giant Hogweed

ACTION: Support.

- 10.3 Lucknow & District Joint Fire Board – Minutes
- 10.4 OMAF – E-Bulletin
- 10.5 Healthy Hearts – Financial Support

11.0 CORRESPONDENCE AND INFORMATION ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

No items scheduled.

13.0 IN-CAMERA SESSION

Moved by Millian
Seconded by Rintoul

MOVE TO
IN-CAMERA

#5

THAT Ashfield-Colborne-Wawanosh Township Council move into an "In-Camera" session at 8:22 p.m. for the purpose of discussing:

- 1) Personal matters.
- 2) Proposed disposition of land.

Carried.

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13.1 RETURN TO OPEN SESSION

Moved by Sloetjes
Seconded by Miller

RISE FROM
IN-CAMERA #6

THAT Ashfield-Colborne-Wawanosh Township Council rise from of "In-Camera" session at 8:33 p.m.

Carried.

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14.0 BY-LAWS AND AGREEMENTS

14.1 Confirmation By-Law

Moved by Millian
Seconded by Rintoul

CONFIRMAT
ION BY-LAW

#7

THAT leave be given to introduce By-Law #42-2009 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on August 4, 2009, and that it now be read severally a first, second, and third time, and finally passed this 4th day of August 2009.

Carried.

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15.0 ADJOURN

Moved by Sloetjes
Seconded by Black

ADJOURN #8

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on August 18, 2009 at 7:30 p.m. or at the Call of the Reeve.

Carried.

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Reeve, Ben Van Diepenbeek


Administrator/Clerk-Treasurer, Mark Becker