

— TOWNSHIP OF —  
ASHFIELD - COLBORNE - WAWANOSH

**Council Minutes**  
**September 1, 2009**

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 1<sup>st</sup> day of September 2009, at 7:30 pm in the Township of Ashfield-Colborne-Wawanosh Council Chambers.

Council Present

Reeve  
Deputy-Reeve  
Councillors

Ben Van Diepenbeek  
Neil Rintoul  
Connie Black  
Doug Miller  
Barry Millian  
Marilyn Miltenburg  
Carl Sloetjes

Staff Present

Administrator/Clerk-Treasurer  
Public Works Superintendent  
Deputy-Clerk

Mark Becker  
Brian Van Osch  
Linda Andrew

OTHERS PRESENT: Denny Scott, Dale Erb, Ken Logtenberg, Ralph Hallam, Layne Kulchecki, and Ross Brindley.

**1.0 CALL TO ORDER**

**2.0 DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

**3.0 ADOPTION OF MINUTES**

Moved by Miltenburg  
Seconded by Millian

ADOPT #1 COUNCIL MINUTES THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the August 18, 2009 Council Meeting Minutes and the "In-Camera" Meeting Minutes as written.

Carried.

**4.0 DEPUTATIONS AND PETITIONS**

**4.1 7:30 pm – B.M. Ross & Associates – Dale Erb - Update**

Class Environmental Assessment for Stormwater Drainage Improvements  
London Road Corridor, Port Albert

As a follow-up from our last meeting, Dale Erb of B.M. Ross & Associates made a presentation and provided some preliminary costs and options in preparation for the upcoming public meeting.

We have provided Council with a copy of the public notice for the upcoming public meeting being held on Saturday, September 19<sup>th</sup> at the St. Joseph's Roman Catholic Church in Kingsbridge to provide stakeholders with an opportunity to review the project planned and to comment upon the proposed works.

STAFF COMMENTS: None.

ACTION: Noted.

## 4.2 8:00 pm – B.M. Ross &amp; Associates – Ken Logtenberg

## Class Environmental Assessment for Bridge Improvements for Cransford Line

We have provided Council with a copy of the letter received in this regard from B.M. Ross & Associates Ltd. Mr. Logtenberg made a presentation to Council in this regard and the options associated with this project.

STAFF COMMENTS: None.

ACTION: Council agreed to proceed with finalizing the Class Environmental Assessment for the Bridge Improvements for Cransford Line.

## 4.3 8:30 pm – Gordon &amp; Agnes Brindley Property / Remove Holding Symbol

We have provided Council with a copy of the report prepared by Monica Walker-Bolton in this regard. We have also provided Council with a copy of the by-law to remove the holding symbol.

STAFF COMMENTS: Deputy-Clerk Linda Andrew indicated that Mr. Brindley spoke to her and the Chief Building Official and indicated that his plans have changed and that he is not going to proceed with his proposal. The Planning Department advised staff that the holding symbol should not be removed until the Brindley's decide and confirm what their plans are with respect to their property.

ACTION: In light of this information Council agreed to withdraw the application from the agenda.

## 4.4 9:00 pm – Layne Kulchecki – Lakefront Concerns

We have provided Council with correspondence received from Mr. Kulchecki in regards to his concerns with the lakefront activity close to his property beside the Township owned Ashfield Park. Mr. Kulchecki addressed Council in this regard.

STAFF COMMENTS: None.

ACTION: Council instructed staff to investigate if the Township does own property to the waters edge. Staff will also investigate if the cottages north of the beach access have the registered right of way to use the beach to access their properties. Staff will review the existing by-law 14-1982 and advise if changes are necessary. A possible new sign and possible concrete blocks to deny access to the beach by motorized vehicles will be considered. Council will review this information at their next meeting.

5.0 **FINANCIAL REPORTS**

No items scheduled.

6.0 **REPORTS OF STAFF AND COMMITTEES**6.1 **Water Department**

No items scheduled.

6.2 **Building Department**

## 6.2.1 Chief Building Official's Report

We have provided you with a copy of Mr. Livingston's report. Mr. Livingston will not be present this evening.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.3 **Cemetery Department**

No items scheduled.

**6.4 Drainage Department**

**6.4.1 Tile Drain Loan Application – Peter & Margaret Bolland**

We have received an application for a Tile Drain Loan for Peter & Margaret Bolland at the West Half of Lot 8, NTP Front Concession, Ashfield Ward, in the amount of \$ 18,900.

STAFF COMMENTS: That we accept the application as pass the following resolution.

ACTION: Council agreed to accept the application for the Bolland's.

Moved by Miltenburg  
Seconded by Miller

ACCEPT  
TILE DRAIN  
LOAN #2  
APPLICATIO  
N

THAT we accept the Tile Drain Loan application for Peter & Margaret Bolland at the West Half of Lot 8, NTP Front Concession, Ashfield Ward, in the amount of \$ 18,900. This is subject to the availability of funds at the time from the Ministry of Agriculture and Food.

Carried.

**6.4.2 Tile Drain Loan Application – Geoff & Sally McMullen**

We have received an application for a Tile Drain Loan for Geoff & Sally McMullen at Lot 2, Concession 9, E.D., Colborne Ward, in the amount of \$ 9,400.

STAFF COMMENTS: That we accept the application as pass the following resolution.

ACTION: Council agreed to accept the application for the McMullen's.

Moved by Millian  
Seconded by Rintoul

ACCEPT  
TILE DRAIN  
LOAN #3  
APPLICATIO  
N

THAT we accept the Tile Drain Loan application for Geoff & Sally McMullen at Lot 2, Concession 9, E.D., Colborne Ward, in the amount of \$ 9,400. This is subject to the availability of funds at the time from the Ministry of Agriculture and Food.

Carried.

**6.5 Administration Department**

**6.5.1 By-Law Enforcement Officers Report**

We have provided Council with a copy of Lorna VanderPloeg's report.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

**6.5.2 Snow Removal Contracts – Lucknow Joint Boards**

Last fall we proceeded to tender for the snow removal at the Lucknow Sports Complex, Lucknow Fire Hall, and Lucknow Medical Centre. We allowed for a one year tender in order to ensure that we were happy with the work performed by the contractors hired. Staff is not aware of any issues at any of these facilities. Does Council want to extend the contract for another year at the same rates?

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to extend the contracts for another year at the same rate as last year if the contractors agreed. Staff will contact the contractors and advise Council at our next meeting.

**6.5.3 AODA Customer Service Requirements Policy**

We have provided Council with a copy of the report prepared by Deputy-Clerk Linda Andrew in this regard. We will need to adopt the policy by by-law in Section 14, to meet the requirements of the Act.

STAFF COMMENTS: That we adopt the policy by by-law in Section 14.

ACTION: Council agreed to adopt the by-law as presented in Section 14.

#### 6.5.4 Council Meeting – Reschedule

Our next meeting is scheduled for September 15<sup>th</sup>. The Lucknow Fire Board has called for tenders for the new Fire Hall and will be meeting on September 17<sup>th</sup> to accept the successful tender. Council will need to adopt and accept the successful tender prior to the works beginning and leaving it until October is getting too late. We are hopeful that we can reschedule our next meeting to a week later to September 22<sup>nd</sup> to avoid having a special Council Meeting just to accept the tender.

STAFF COMMENTS: We seek your permission.

ACTION: Council agreed to reschedule our September 15<sup>th</sup> meeting to September 22<sup>nd</sup>. Staff will place an ad in the newspaper and on our website of this date change.

### 6.6 Public Works Department

#### 6.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch. Mr. Van Osch will be present this evening.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

### 6.7 Environmental Services

#### 6.7.1 Ontario Tire Stewardship – Used Tire Plan

As Council may recall, on September 1, 2009, this new plan will take effect. Staff has registered the Township as a collector. Staff has arranged to have all the existing tires at our site removed by August 31<sup>st</sup>. The contractor that presently removes our tires is registered as a tire hauler. The last condition that must be met is that we must amend our fee by-law and accept tires from residents at no charge. We have provided Council with a copy of the fee by-law amending the tire price to no charge. Tires will now be picked up at our landfill site at no costs to the Township by a registered tire hauler.

STAFF COMMENTS: That we adopt the amended by-law as drafted in Section 14.

ACTION: Council agreed to amend our fee by-law in Section 14 to conform to the Ontario Tire Stewardship program.

#### 6.7.2 Landfill Compactor – Update

On August 27<sup>th</sup>, Brian VanOsch, Carl Sloetjes, Ben VanDiepenbeek, and Ralph Hallam, went to LVG Auctions to look at the used compactor that they have in their yard.

STAFF COMMENTS: The above individuals looked at the used compactor and authorized two local mechanics to look at the compactor to receive their input. It was noted that the machine looked well but found a few minor items that needed attention. One major item was that the unit needed brakes and the costs associated with the brakes could be as high as \$35,000.

ACTION: Council agreed not to proceed with anything further on this unit.

### 6.8 Committee Reports

Deputy-Reeve Rintoul reported on the Shoreline Working Group.

Councillor Miltenburg reported on the Source Water Protection Committee.

### 7.0 OPEN FORUM

None.

**8.0 NEW BUSINESS**

8.1 Reeve Ben Van Diepenbeek indicated that he was approached by Tony Bassile in regards to his concerns with access to his property off an unopened, unmaintained road allowance. It was noted by staff that Mr. Bassile submitted a letter today and that will be discussed at our next meeting.

ACTION: Noted.

8.2 Public Works Superintendent Brian Van Osch indicated that the County of Huron have included a surplus 2001 Volvo Grader, with 4800 hours, in the County Auction, being held at the end of this month. Mr. Van Osch wondered if Council were interested in purchasing the grader at the sale.

ACTION: Council agreed that they are interested in the grader. Mr. Van Osch will investigate the grader more and bring back his findings to our next meeting, which is just prior to the sale.

**9.0 CORRESPONDENCE COPIED FOR WHICH THE DIRECTION OF COUNCIL IS REQUIRED**

No items scheduled.

**10.0 CORRESPONDENCE RECEIVED AND COPIED FOR WHICH THE DIRECTION OF COUNCIL IS NOT REQUIRED**

- 10.1 Lucknow & District Fire Board – Minutes
- 10.2 Maitland Valley Conservation Authority – Low Flow Bulletin
- 10.3 Wind Concerns Ontario – Request for Support

ACTION: Support and send letter.

10.4 Capital Power Corporation Letter – Purchase from EPCOR Utilities Inc.

**11.0 CORRESPONDENCE AND INFORMATION ON COUNCIL TABLE**

No items scheduled.

**12.0 UNFINISHED BUSINESS**

No items scheduled.

**13.0 IN-CAMERA SESSION**

No items scheduled.

**14.0 BY-LAWS AND AGREEMENTS**

14.1 Consolidated Fee By-Law

Moved by Miller  
Seconded by Sloetjes

CONSOLIDATED FEE BY-LAW #4

THAT leave be given to introduce By-Law #45-2009 being a by-law to set various fees for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 1<sup>st</sup> day of September 2009.

Carried.

14.2 Brindley Removal of Holding Symbol By-Law

Withdrawn from agenda.

14.3 Accessibility Standards for Customer Service & Use of Assistive Devices Policy

Moved by Black  
Seconded by Rintoul

AODA CUSTOMER SERVICE POLICY BY-LAW #5

THAT leave be given to introduce By-Law #48-2009 being a by-law to adopt a policy for accessibility standards for customer service and use of assistive devices, and that it now be read severally a first, second, and third time, and finally passed this 1<sup>st</sup> day of September 2009.

Carried.

14.4 Confirmation By-Law

Moved by Millian  
Seconded by Miltenburg

CONFIRMAT  
ION BY-LAW

#6

THAT leave be given to introduce By-Law #46-2009 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on September 1, 2009, and that it now be read severally a first, second, and third time, and finally passed this 1<sup>st</sup> day of September 2009.

Carried.

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15.0 ADJOURN

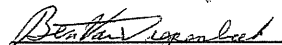
Moved by Sloetjes  
Seconded by Miltenburg

ADJOURN #7

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on September 22, 2009 at 7:30 p.m. or at the Call of the Reeve.

Carried.

~

  
Reeve, Ben Van Diepenbeek

  
Administrator/Clerk-Treasurer, Mark Becker