



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 49-2012

BEING A BY-LAW TO ADOPT A ROADS GRANT POLICY FOR THE TOWNSHIP
OF ASHFIELD-COLBORNE-WAWANOSH.

WHEREAS the Council of the Township of Ashfield-Colborne-Wawanosh deems it expedient to establish a Roads Grant Policy for Lakefront Association Unassumed Roads.

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The Corporation of the Township of Ashfield-Colborne-Wawanosh hereby adopts the Roads Grant Policy contained in the attached Schedule 'A' to this by-law.
2. The By-law shall come into full force and effect upon its final passage.
3. This By-law may be cited as the 'Roads Grant Policy By-law.'

Read a FIRST and SECOND time this 2nd day of October, 2012.

Read a THIRD TIME and FINALLY PASSED this 2nd day of October, 2012.

Original signed by
Reeve, Ben VanDiepenbeek

Original signed by
Administrator/Clerk-Treasurer, Mark Becker

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

POLICIES & PROCEDURES MANUAL

SECTION: Public Works

POLICY: Roads Grant

COVERAGE: Lakefront Association Unassumed Roads

Policy Statement:

1. The grant is available for unassumed roads that were created by Plan of Subdivision or by Reference Plan regardless of the ownership of the road.
2. The road must be open to the public. There cannot be any “No Trespassing” or “Private Road” signs.
3. There must be a formal lakefront association with an executive, constitution, by-laws and bank account. This information must be provided to the Township Office. The cheques will be payable to the lakefront association, not an individual.
4. The grant can be used by a lakefront association for maintenance of the roads, such as grading, snow plowing, gravel, calcium, grass cutting, drainage, including ditch work and catch basins, road construction, and hard surfacing of the roadways.
5. The intention of the grant is to assist private associations with the maintenance and repairs of unassumed roads and it is understood the Township is not responsible for assuming the road.
6. The allotment is 30% of the total eligible expenses to a maximum of \$800 per kilometre.

Date of Issuance: October 2012

The grant will be paid to the lakefront association upon submission of a form, provided by the Township, with the invoices attached and proof that the invoices have been paid. Only one cheque will be issued to each lakefront association annually. The submission forms must be received no later than November 30th. Any eligible work done in December of a current year will be paid with the grant for the following year.

Date of Issuance: October 2012



Statement of Road Expenditures for the period: _____

Name of Lakefront Association: _____

Date	Invoice #	Contractor/Supplier	Work Completed	Amount Paid
		Total Submitted:		

Note: The allotment is 30% of the total eligible expenses to a maximum of \$800 per kilometre.

Submission is due on or before November 30th of the current year. Supporting, paid invoices must be attached to this schedule. Failure to do so will result in that expense being ineligible to qualify for reimbursement.

Association must apply every year in order to receive a grant. Non-submission in a year will result in loss of eligible amount for that year.

Cheques will be issued to the Association and mailed to the address indicated on the next page.



The Township requires the association to review the Grant Criteria annually and confirm that they meet the criteria and are still eligible for receipt of the funding.
(Please check the circle for each criterion that your association meets)

- The subject roads were created by Plan of Subdivision or by Reference Plan
- The subject roads are open to the public. There are no signs posted indicating “No Trespassing” or “Private Roads”
- There is a formal lakefront association and copies of the establishing/authorizing documentation have been provided to the Township
- The Township is not responsible for assuming the road

I, _____, by submission of these documents do certify to be true and exact and that I am authorized by the above noted lakefront association to be the person to receive such monies on behalf of the said lakefront association.

Signed: _____ Date: _____

Cheque to be mailed to:

Name: _____

Full Mailing Address: _____
