



**TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH**

**Annual Letter of Request and Understanding**

**Private Road Maintenance Work-Road Department**

**Date:.....**

**I hereby submit a written request for the Public Works Superintendent's approval for road maintenance on the privately owned / unassumed road located at:**

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**For the following work by the Public Works Department:**

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**An Annual Letter of Request and Understanding must be signed for each road maintenance request and then be approved by the Public Works Superintendent. It shall be signed prior to commencement of any work by the Township of Ashfield-Colborne-Wawanosh Employees.**

**I understand that any/all such work is carried out on a cost recovery basis and the Township of Ashfield-Colborne-Wawanosh accepts no responsibility and/or liability in carrying out such work on private property and further that the completion of any/all such work does not indicate any form of assumption, of said private road(s)/ unassumed road(s), for maintenance purposes.**

**Yours truly,**

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**Date of Approval by Council: .....**