



— TOWNSHIP OF —
ASHFIELD - COLBORNE - WAWANOSH

Council Agenda February 5, 2019

Township of Ashfield-Colborne-Wawanosh Council will meet in regular session on the 5th day of February 2019, at 7:30 pm in the Township of Ashfield-Colborne-Wawanosh Council Chambers.

1.0 CALL TO ORDER

Video/Audio Approval – if applicable

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Minutes of Special Session – January 22, 2019

Moved by
Seconded by

ADOPT
COUNCIL
MINUTES

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the January 22, 2019 Special Council Meeting Minutes as written.

3.2 Minutes of Regular Session – January 22, 2019

Moved by
Seconded by

ADOPT
COUNCIL
MINUTES

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the January 22, 2019 Regular Council Meeting Minutes as written.

4.0 OPEN FORUM (items pertaining to the agenda)

5.0 DELEGATIONS

5.1 7:30 p.m. – Donna Partridge / Meneset Home Owners Association

We have provided Council with a copy of the information package received from the Meneset Home Owners Association who has requested to address Council this evening with respect to the intersection of Highway #21 and Airport Road.

STAFF COMMENTS: None.

6.0 ACCOUNTS

No items scheduled.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Dungannon Arsenic Treatment Project

As a follow-up from our special meeting held on January 22nd with B.M. Ross & Associates which was the review of the request for proposals received for the arsenic treatment proposal in Dungannon, we have provided Council with the following:

- ✓ Dungannon Arsenic Treatment Proposal / B.M. Ross & Associates
- ✓ Township & B.M. Ross & Associates / Meeting Notes
- ✓ H2Flo – AdEdge Water Technologies / Scope of Supply & Pricing Proposal

STAFF COMMENTS: That Council accepts the proposal as recommended and adopt the following resolution.

Moved by
Seconded by

ACCEPT
H2Flow-
AdEdge
ARSENIC
TREATMENT
PROPOSAL
DUNGANNON
WATER

THAT Ashfield-Colborne-Wawanosh Township Council hereby agrees to accept the pricing proposal from AdEdge Water Technologies for a Coagulation Filtration System to address the elevated levels of arsenic in the Dungannon Water System.

7.2 Building Department

No items scheduled.

7.3 Cemetery Department

7.3.1 Columbarium Delivery - Update

Delivery of the Columbarium to the Colborne Cemetery has been scheduled for 9:00 a.m. on Wednesday February 6th.

STAFF COMMENTS: For your information purposes.

7.4 **Drainage Department**

No items scheduled.

7.5 **Administration Department**

7.5.1 John & Maureen Peet - Minor Variance Application / Update

We have provided Council with a copy of the report prepared by Deputy Clerk-Trevor Hallam in this regard. Mr. Hallam will be present this evening. Should Council wish to follow the recommendation of staff it may adjourn their Council Meeting and open a meeting of the Committee of Adjustment. Pursuant to section 45(6) of the Planning Act, a public hearing on this application was held on January 22nd. No further notice of this meeting of the Committee of Adjustment is required.

Moved by
Seconded by

OPEN
COMMITTEE
OF
ADJUSTMENT
MEETING

THAT Ashfield-Colborne-Wawanosh Council hereby adjourns their Council Meeting and hereby opens their Committee of Adjustment Meeting and Hearing to review the John & Maureen Peet Application.

STAFF COMMENTS: That the conditions contained in the January 22nd decision issued on this application for minor variance be amended to read:

- the structure be as shown in the elevation drawings that accompanied the application.
- the variance approval is valid for a period of 18 months from the date of the Committee's decision

Moved by
Seconded by

AMEND PEET
APPLICATION
DECISION

THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby agrees to amend its approval of the John & Maureen Peet Minor Variance Application to include the conditions recommended by staff.

Moved by
Seconded by

CLOSE
COMMITTEE
OF
ADJUSTMENT

THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby closes their meeting.

Moved by
Seconded by

RECONVENCE
REGULAR
COUNCIL
MEETING

THAT Ashfield-Colborne-Wawanosh Township Council hereby reconvenes the regular Council Meeting of February 5, 2019.

7.5.2 Auburn Riverside Retreat – Site Plan Control By-law / Update

It has been brought to the attention of staff that the Auburn Riverside Retreat was sold prior to the entering into a Site Plan Control By-Law Agreement that was approved at our last meeting. Staff reached out to the new owners who have since signed the agreement. We have provided Council with a copy of the agreement with the new owners and a copy of the revised by-law authorizing the Site Plan Agreement for the subject property.

STAFF COMMENTS: That Council accepts the site plan control agreement by by-law in Section 14 as a result of the new ownership.

7.5.3 Code of Conduct Policy / Update

As a follow-up from our last meeting staff contacted the author of the code of conduct policy to seek clarification on some points. We have provided Council with a report from Deputy-Clerk Trevor Hallam in this regard. Mr. Hallam will be present this evening.

STAFF COMMENTS: That Council accepts the clarifying addition to the Code of Conduct by by-law in Section 14.

7.5.4 Open Air Burning By-Law / Recommended Amendments to By-Law 52-2012

As a follow-up from the December 18th Council Meeting, we have provided Council with a copy of the report prepared by Deputy-Clerk Trevor Hallam as well as the amended by-law for Council's consideration. Mr. Hallam will be present this evening.

STAFF COMMENTS: We seek your direction.

7.5.5 Heads of Council / Reeve & Deputy-Reeve Change to Mayor & Deputy-Mayor

Council asked that staff bring this topic of changing our Reeve and Deputy-Reeve to Mayor and Deputy-Mayor to a Council Meeting for discussion and possible change. If Council wishes to proceed, a by-law will need to be adopted, and the change will become effective immediately upon its passing.

STAFF COMMENTS: We seek your direction.

7.5.6 Procedural By-Law

Council asked that staff bring the current Procedural By-Law to our meeting for discussion and review. The by-law governs the proceedings and conduct of the meetings of the Council and Committees of the Township. If Council wishes to change any items in the by-law, staff will bring back to a future meeting an amended version with the requested changes included for consideration.

STAFF COMMENTS: We seek your direction.

7.5.7 Maitland Valley Conservation Authority – 2019 Priorities and Draft Budget

We have provided Council with a copy of the letter and the 2019 Priorities and Draft Budget for the Maitland Valley Conservation Authority.

STAFF COMMENTS: For your information purposes.

7.5.8 Chickens/Livestock in Settlement Areas

We have provided Council with a report from Deputy-Clerk Trevor Hallam in this regard. Mr. Hallam will be present this evening.

STAFF COMMENTS: We seek your direction.

7.6 Public Works Department

7.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch. Mr. Van Osch will be present this evening.

STAFF COMMENTS: For your information purposes.

7.6.2 Dave Mounsey Memorial Fund Request - Update

As a follow-up from the December 18th Council Meeting we have provided Council with a copy of the by-law with respect to the road closures needed for their upcoming event being held on May 12, 2019.

STAFF COMMENTS: That Council adopts the by-law as presented in Section 14.

7.6.3 Crushed Gravel Tenders – 2019

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch in regards to the Crushed Gravel Tenders for 2019. Mr. Van Osch will be present this evening.

STAFF COMMENTS: That Council accepts the lowest tender of Johnston Bros. (Bothwell) Ltd. in the amount of \$ 240,859.50 taxes included.

Moved by
Seconded by

ACCEPT
CRUSHED
GRAVEL
TENDER

THAT Ashfield-Colborne-Wawanosh Township Council hereby gives pre-budget approval, and accepts the tender of Johnston Bros. (Bothwell) Ltd. to crush, stockpile, haul, and spread granular A Gravel on Township Roads in the total amount of \$ 240,859.50 taxes included. Gravel to be applied at the discretion of the Public Works Superintendent.

7.6.4 Calcium Chloride Tenders – 2019

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch in regards to the Calcium Chloride Tenders for 2019. Mr. Van Osch will be present this evening.

STAFF COMMENTS: That we proceed with the tender of Da-Lee Dust Control in the amount of \$ 359.74 per flake imperial ton, including H.S.T. for the year 2019.

Moved by
Seconded by

ACCEPT
CALCIUM
CHLORIDE
TENDER

THAT Ashfield-Colborne-Wawanosh Township Council hereby gives pre-budget approval, and accepts the tender of Da-Lee Dust Control to supply and apply calcium chloride on Township Roads at the rate of \$ 359.74 per flake imperial ton, including H.S.T. Calcium Chloride to be applied at the discretion of the Public Works Superintendent.

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

8.0 NEW BUSINESS

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

9.1 Burnside Client Appreciation Night – Invitation

STAFF COMMENTS: We seek your direction.

9.2 Huron County Federation of Agriculture – Invitation

STAFF COMMENTS: We seek your direction.

9.3 Huron Pioneer Threshers & Hobby Association Inc. – Advertisement Support

STAFF COMMENTS: In order to be included in their Heritage Book we will need to advise them no later than February 28th. We seek your direction.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

10.1 Auburn Hall Board – Minutes

10.2 Mid Huron Landfill Site Board – Minutes

10.3 Lucknow & District Joint Recreation Board – Minutes

10.4 Maitland Valley Conservation Authority - Minutes

10.5 Poverty to Prosperity in Huron – Thank You

10.6 Maitland Valley Conservation Authority – Directors Attendance

10.7 Maitland Valley Conservation Authority – Annual Meeting

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 **UNFINISHED BUSINESS**

12.1 Upcoming Events – Reminder Only

- February 12th / Standard of Care – Safe Drinking Water Act
Walkerton Clean Water Centre, 20 Ontario Road Walkerton at 1:00 p.m.
(Fisher, Snobelen, Vanstone, Miltenburg, Forster, McNeil)
- February 14th / Huron Information Session – Integrity Commissioner / MPAC
Holmesville Community Hall, 79867 Parr Line at 9:00 a.m.
(Snobelen, Vanstone, Miltenburg, Forster, McNeil)
- February 24th – 27th / OGRA Conference
(Fisher, Snobelen, McNeil)
- March 28th and 29th / As a Member of Council What You Need to Know
Land Use Planning: Beyond the Basics
(Fisher, Snobelen, Miltenburg, McNeil)

13.0 **IN-CAMERA / CLOSED SESSION**

No items scheduled.

14.0 **BY-LAWS**

14.1 Temporary Road Closure By-Law

Moved by
Seconded by

ROAD
CLOSURE
BY-LAW

THAT leave be given to introduce By-Law #07-2019 being a by-law to temporarily stop up traffic on Sunday, May 12, 2019 on various township roads and modification of traffic flow along the planned route for the purpose of the Dave Mounsey Run Around the Square Event, and that it now be read severally a first, second, and third time, and finally passed this 5th day of February 2019.

14.2 Auburn Riverside Retreat Site Plan Control By-Law

Moved by
Seconded by

AUBURN
CAMP SITE
PLAN
CONTROL
BY-LAW

THAT leave be given to introduce By-Law #10-2019 being a by-law to authorize the execution of a Site Plan Control Agreement between the Township of Ashfield-Colborne-Wawanosh and Den Hollander Properties – Windmill Inc., and that it now be read severally a first, second, and third time, and finally passed this 5th day of February 2019.

14.3 Open Air Burning By-law

Moved by
Seconded by

OPEN AIR
BURNING
BY-LAW

THAT leave be given to introduce By-Law #14-2019 being a by-law to regulate and control open air burning within the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 5th day of February 2019.

14.4 Code of Conduct Policy By-Law

Moved by
Seconded by

CODE OF
CONDUCT

THAT leave be given to introduce By-Law #12-2019 being a by-law to establish a code of conduct for members of Council of the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 5th day of February 2019.

14.5 Confirmation By-Law

Moved by
Seconded by

CONFIRMAT
ION BY-LAW

THAT leave be given to introduce By-Law #11-2019 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on February 5, 2019, and that it now be read severally a first, second, and third time, and finally passed this 5th day of February 2019.

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15.0 ADJOURNMENT

Moved by
Seconded by

ADJOURN

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on February 19, 2019 at 7:30 p.m. or at the Call of the Reeve.

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