



TOWNSHIP OF
ASHFIELD - COLBORNE - WAWANOSH

Council Minutes April 2, 2019

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 2nd day of April 2019, at 9:00 am in the Township of Ashfield-Colborne-Wawanosh Council Chambers.

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

Administrator/Clerk-Treasurer
Chief Building Official
Public Works Superintendent
Deputy Clerk

Mark Becker
Brett Pollock
Brian Van Osch
Florence Witherspoon

OTHERS PRESENT: Daniel Franken, Carol Leeming.

1.0 **CALL TO ORDER**

It was noted that the Township Staff will be audiotaping the mornings meeting.

2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3.0 **ADOPTION OF PREVIOUS MEETING MINUTES**

Moved by Miltenburg
Seconded by Snobelen

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the March 19, 2019 Council Meeting Minutes as written.

Carried.

4.0 **OPEN FORUM (items pertaining to the agenda)**

None.

5.0 **DELEGATIONS**

5.1 9:00 a.m. - Carol Leeming – County of Huron Planner / Committee of Adjustment

Daniel Franken / Minor Variance Application File #MV02-2019

Moved by Forster
Seconded by Vanstone

OPEN
COMMITTEE
OF
ADJUSTMENT
MEETING

#2

THAT Ashfield-Colborne-Wawanosh Township Council hereby adjourns their Council Meeting and hereby opens their Committee of Adjustment Meeting and Hearing to review the Daniel Franken Application.

Carried.

We have provided Council with a copy of the report prepared by the County Planner, Carol Leeming, in regards to this application. Ms. Leeming reviewed the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- The structures be as shown on the drawings that accompanied the application and that the structure be located behind the house.
- The variance approval is valid for a period of 18 months from the date of the Committee's decision.

Moved by Forster
Seconded by Watt

APPROVE #3 THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby
FRANKEN agrees to approve the Daniel Franken Minor Variance Application as
APPLICATION submitted, subject to the conditions as noted in the Planner's Report. Carried.

Effect of Public and Agency Comments on Decision of Council to the Application

No public comments were received on this application so there was no effect on the decision.

No agency comments were received on this application so there was no effect on the decision.

Moved by Vanstone
Seconded by Snobelen

CLOSE #4 THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby
COMMITTEE closes their meeting. Carried.
OF
ADJUSTMENT

Moved by Fisher
Seconded by Forster

RECONVENE #5 THAT Ashfield-Colborne-Wawanosh Township Council hereby
REGULAR reconvenes the regular Council Meeting of April 2, 2019. Carried.
COUNCIL
MEETING

6.0 ACCOUNTS

No items scheduled.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Water Operations & Maintenance Report – February 2019

We have provided Council with a copy of the report prepared by Veolia Water Canada in regards to the operation and maintenance of our water systems for February 2019.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.1.2 Courtney Distribution System – Inspection Report

We have provided Council with a copy of the Courtney Distribution System Inspection Report provided by the Ministry of the Environment.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.1.3 Century Heights Drinking Water System – Inspection Report

We have provided Council with a copy of the Century Heights Drinking Water System Inspection Report provided by the Ministry of the Environment.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2 **Building Department**

No items scheduled.

7.3 **Cemetery Department**

No items scheduled.

7.4 **Drainage Department**

7.4.1 MacPhee/Vanstone Petition – Council Representative

In December 2018, Council appointed Dietrich Engineering to review the drainage in question and to prepare a report. As a site meeting will be scheduled in the near future, Council will need to appoint a representative.

STAFF COMMENTS: That Council appoint a member of Council to this drainage project.

ACTION: Council agreed to appoint Councillor Bill Vanstone for any upcoming meetings.

Moved by Forster
Seconded by Miltenburg

APPOINT TO #6
MACPHEE
VANSTONE
DRAIN

THAT Ashfield-Colborne-Wawanosh Township Council hereby appoints Bill Vanstone as Council representative for the MacPhee/Vanstone drainage project.

Carried.

7.4.2 Huron Sands Drain – Meeting to Consider the Engineer’s Report

Dietrich Engineering is ready to present the Huron Sands Municipal Drain 2019 Reassessment for Maintenance Report. A special Council meeting will need to be scheduled to Consider the Report. The following days are suitable for the Engineer: April 17th, 18th, or 23rd beginning at 9:00 a.m. Which of these dates will suit Council?

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to set the date for this meeting for April 18, 2019 at 9:00 a.m.

7.5 **Administration Department**

7.5.1 Ontario Municipal Partnership Fund (OMPF) – 2019 Allocation

We have provided Council with a copy of the correspondence received in regards to the proposed funding for 2019. As you can see our funding allocation has been decreased from \$ 787,900 to \$ 764,300 resulting in a decrease of \$ 23,600.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.2 Ontario Community Infrastructure Fund (OCIF) – Update Investing in Canada Infrastructure Program (ICIP) – New

We have provided Council with a copy of the correspondence received with respect to the existing OCIF Fund and the new opportunities to access federal and provincial infrastructure under the new ICIP Fund. We have also provided Council with a copy of the report prepared by Administrator/Clerk-Treasurer in this regard.

STAFF COMMENTS: That Council adopt the following resolution.

ACTION: Council agreed to adopt the following resolution to proceed for this application under the ICIP Accelerated Application for the Birch Beach Bridge Replacement Structure #3.

Moved by Fisher
Seconded by Forster

ICIP #7
ACCELERATED
APPLICATION

THAT Ashfield-Colborne-Wawanosh Township Council hereby agrees to submit the following project for the Investing in Canada Infrastructure Program Accelerated Application:

Birch Beach Bridge Replacement Structure #3

Carried.

7.5.3 Ministry of Municipal Affairs and Housing – Unconditional Grant Announcement

We have provided Council with a copy of the letter received from the Minister of Municipal Affairs and Housing with respect to the most recently announced unconditional grant as a one-time payment to be received in the amount of \$ 583,183. Once the funds are received, staff will bring back a report on possible ways to use the funds for Councils consideration and direction.

STAFF COMMENTS: For your information purposes.

ACTION: Staff will bring back a report on possible ways to use the funds for Councils consideration and direction.

7.5.4 Lucknow & District Joint Medical Centre Board Budget – 2019

We have provided Council with a copy of the 2019 Budget for the Lucknow & District Joint Medical Centre Board which was most recently approved by the Board. We have also provided the quotation received from Domm Construction for the completion of the Lucknow Medical Clinic Renovation which has been included in their 2019 Budget.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.5 Strategic Plan Review

In 2016 Council along with senior staff completed a strategic planning session and developed a Strategic Plan. As a result of this plan an Action Plan was implemented and amended moving forward. Council have asked that we arrange for another strategic planning session to be facilitated by Deputy Mayor Roger Watt. What date and time would suit Council to meet to have this session?

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to have staff reach out to Vicki Lass from OMAF to see if she would be interested in facilitating this session, what process she will follow, as well as to what the projected cost would be for her services.

7.6 Public Works Department

7.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch. Mr. Van Osch will be present this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Staff was instructed to bring back a report to an upcoming council meeting with respect to obtaining an inventory of the entire municipality of the existing unassumed roads and/or municipal right-of-way's that could possibly require the erecting of signage that would indicate that they are "not maintained and to use at own risk" along with the probable costs associated with the purchase of such signage.

7.6.2 Tandem Cab and Chassis Truck with Plow Equipment - Tender

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch with respect to the tenders received for a Tandem Cab and Chassis Truck complete with a Viking Combination Dump and Spreader Body and Viking Snowplow and Wing. Mr. Van Osch will be present this morning.

STAFF COMMENTS: That Council accepts the tender received from Altruck International Truck Centre and adopt the following resolution.

ACTION: Council agreed to accept the quotation as recommended and adopt the following resolution.

Moved by Forster
Seconded by Miltenburg

ACCEPT #8
QUOTE FOR
TANDEM
AND PLOW
EQUIPMENT

THAT Ashfield-Colborne-Wawanosh Township Council hereby gives pre-budget approval and accepts the tender received from Altruck International Truck Centre in the amount of \$ 280,272.50 plus H.S.T. for a Tandem Cab and Chassis Truck complete with a Viking Combination Dump and Spreader Body and Viking Snowplow and Wing.

Carried.

7.6.3 Road Tour

In the past we have always hosted a "Fall Road Tour" with Council. This allows Council to see the potential projects that will be included in the upcoming draft budget. Since it was an election year last fall, we did not hold a fall road tour. Does Council want to have a spring road tour and again another in the fall. For the new Council Members, we would provide a more thorough review of our facilities etc. rather than just the upcoming capital projects. Mr. Van Osch will be present this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to meet at the municipal office on Tuesday April 30th at 9:00 a.m. at which time staff will have arranged for a bus for transportation.

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

Councillor Jennifer Miltenburg and Councillor Gloria Fisher reported on the training that they attended in London.

8.0 NEW BUSINESS

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

9.1 Senior and Elected Officials Workshop – Emergency Management

May 2nd is the date scheduled for the north end of Huron County. Senior staff from ACW will attend as well as the Mayor and Deputy Mayor. Will Mayor McNeil and Deputy Mayor Watt be able to attend?

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed that Mayor McNeil and Deputy Mayor Watt will attend along with Senior Staff.

9.2 Dungannon Super Pull / Dungannon Pro Rodeo – Request for Letter of Non-Objection

We have provided Council with a copy of the letter received from the Dungannon Agricultural Society with respect to their request for a letter of non-objection.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to accept and support their request for a letter of non-objection for the upcoming Dungannon Super Pull and the Dungannon Pro Rodeo.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

- 10.1 Camp Kintail Letter – Request for Road Improvements
- 10.2 Benmiller Community Hall – Minutes
- 10.3 Lucknow & District Joint Recreation Board – Minutes
- 10.4 Dungannon Community Alliance – Minutes
- 10.5 Huron & Area Search and Rescue - Invitation
- 10.6 Enbridge Gas Inc. – Natural Gas Expansion Update

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

- Tuesday, April 2nd - 12 Noon / Lunch in Walkerton
1:00 p.m. / Standard of Care – Safe Drinking Water Act
Walkerton Clean Water Centre, 20 Ontario Road Walkerton
(All of Council)
- Friday, April 5th - 9:00 a.m. / 2019 Budget Deliberations Meeting
(All of Council / All Day)

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 BY-LAWS

14.1 Confirmation By-Law

Moved by Miltenburg
Seconded by Fisher

CONFIRMAT #9
ION BY-LAW

THAT leave be given to introduce By-Law #28-2019 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on April 2, 2019, and that it now be read severally a first, second, and third time, and finally passed this 2nd day of April 2019.

Carried.

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15.0 ADJOURNMENT

Moved by Watt
Seconded by Forster

ADJOURN #10

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on April 5, 2019 at 9:00 a.m. or at the Call of the Mayor.

Carried.

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Original signed by
Mayor, Glen McNeil

Original signed by
Administrator/Clerk-Treasurer, Mark Becker