

# **BENMILLER COMMUNITY HALL FACILITIES RENTAL AGREEMENT**

Renting Organization / Person \_\_\_\_\_  
Contact: \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Telephone: (Res) \_\_\_\_\_  
(Bus) \_\_\_\_\_  
(Cell) \_\_\_\_\_

Event \_\_\_\_\_  
Date \_\_\_\_\_  
Time \_\_\_\_\_  
Estimated Attendance \_\_\_\_\_

## **TERMS OF RENTAL AGREEMENT**

The Renting Organization / Person agrees to rent a part of all of the Benmiller Community Hall Facility from the Township of Ashfield-Colborne-Wawanosh ("ACW"), and ACW agrees to make same available for such rental, being \$\_\_\_\_\_ (rental of entire Hall), or \$\_\_\_\_\_ (rental of only basement level of Hall) or \$\_\_\_\_\_ (rental of upstairs level of Hall only). The following additional terms shall also form part of this Rental Agreement:

1. The undersigned agrees to leave the property and its contents in the same condition in which it was found and agrees to pay the cost of any damage to the building or loss or damage to any equipment belonging to or being used with the consent of ACW.
2. No alcoholic beverages shall be brought onto the premises at any time without a Special Occasion Permit (SOP) issued through the Liquor Control Board of Ontario (LCBO) on behalf of the Alcohol and Gaming Commission of Ontario (AGCO), and obtained by the groups or persons renting the facility. A copy of the said Permit shall be provided to ACW prior to the key for the building being provided to the Renting Organization / Person.
3. Nothing shall be permitted to be done or displayed on the premises that contravenes the Criminal Code or any Provincial or Municipal Act, By-Law or regulation.
4. A booking deposit of \$50.00 shall be paid by the Renting Organization / Person to ACW, at the time that the booking is made. Such \$50.00 shall be forfeited to ACW, in the event the booking Organization / Person cancels the booking reservation, within one month of the date that the booking was for. Any cancellation more than one month prior to the event, shall result in refunding of the \$50.00 booking deposit.
5. A cleaning and damage deposit of \$150.00 shall be paid by the Renting Organization / Person to ACW, at the time that the booking is made. Such deposit shall be refunded to the Renting Organization / Person upon inspection of the Hall and premises post-rental, for damages or excessive cleaning requirements, and upon confirmation that all terms of this Rental Agreement have been met, in the judgment of ACW.
6. Groups or persons renting the facility are required to clean off tables and clean building and washrooms and remove garbage from building. FAILURE TO DO SO WILL RESULT IN NON-REFUND OF DEPOSIT AND MAY RESULT IN ADDITIONAL CLEANING CHARGES.
7. Groups or persons renting the facility are responsible for having a functional cellular phone on site. There is no emergency telephone provided.
8. Tape (other than painter's tape), tacks, nails and other materials that may damage the walls, floors, ceilings or woodwork, are not permitted.
9. Rental fees are subject to change without notice.
10. The Renting Organization / Person hereby represents that alcoholic beverages, cannabis products, or other similar substances will / will not be consumed at the event above described. If same are to be consumed, then the LCBO Permit covering the event must be provided to ACW prior to the key being provided, as in paragraph 2 above.
11. The undersigned covenants to save harmless and keep indemnified the Corporation of the Township of Ashfield-Colborne-Wawanosh, its servants and agents, as well as the Benmiller Community Hall Directors and Members, against any legal liability for losses, injuries, damages, claims, causes of action, demands, suits and costs arising directly or indirectly by virtue of the Rental Agreement or by virtue of any events which occur during the rental or which arise from or after the rental, or which are in any manner related to the rental of the Benmiller Community Hall Facility.

Signature of Renting Organization / Person

Date:

Signature of ACW (Agent)

Date:

Any questions please contact: \_\_\_\_\_

PLEASE MAKE CHEQUE PAYABLE TO THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH.