



— TOWNSHIP OF —
ASHFIELD - COLBORNE - WAWANOSH

Council Minutes December 3, 2019

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 3rd day of December 2019, at 9:00 am in the Township of Ashfield-Colborne-Wawanosh Council Chambers.

Mayor
Councillors

Glen McNeil
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Absent
Deputy Mayor

Roger Watt

Staff Present

CAO/Clerk-Treasurer
Chief Building Official
Public Works Superintendent
Deputy Clerk

Mark Becker
Brett Pollock
Brian Van Osch
Florence Witherspoon

OTHERS PRESENT: Celina Whaling-Rae, Paula Brunkard, Pat Hall, and Suzanne Alton.

1.0 CALL TO ORDER

It was noted that the Township Staff will be audiotaping the mornings meeting.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

Moved by Miltenburg
Seconded by Snobelen

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the November 19, 2019 Council Meeting Minutes as written.

Carried.

4.0 OPEN FORUM (items pertaining to the agenda)

None.

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner

Holding Symbol Removal for Roman Miller - File H02/19 Miller

We have provided Council with a copy of the report prepared by County of Huron Planner Celina Whaling-Rae with respect to the Roman Miller proposed removal of the Holding Symbol for his property. We have also provided Council with a copy of the By-Law to remove the holding symbol.

STAFF COMMENTS: That Council adopts the by-law for the removal of the Holding Symbol in Section 14.

ACTION: Council agreed to adopt the by-law as presented in Section 14.

5.2 9:15 a.m. – Celina Whaling-Rae / County of Huron Planner - Consent Application

Wesley Vanstone - Consent File #C82/2019

We have provided Council with a copy of the report prepared by Celina Whaling-Rae in regards to the application for consent received from Wesley Vanstone. Ms. Whaling-Rae reviewed the application with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to recommend to the County of Huron that this application for consent be approved subject to the conditions as outlined in the Planners Report.

5.3 9:30 a.m. – Celina Whaling-Rae / County of Huron Planner - Consent Applications

Suzanne Alton & Steve Howard – Consent Files #C83/2019, #C84/2019, #C85/2019

We have provided Council with a copy of the report prepared by Celina Whaling-Rae in regards to the applications for consents received from Suzanne Alton & Steve Howard. Ms. Whaling-Rae reviewed the application with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to recommend to the County of Huron that these applications for consents be approved subject to the conditions as outlined in the Planners Report.

5.4 9:45 a.m. - Rev. Theresa McDonald-Lee / Camp Kintail

We have provided Council with a copy of the letter received from Camp Kintail with respect to a request for road widening and winter maintenance on the road going back to Camp Kintail.

Staff noted that Rev. Theresa McDonald-Lee was unable to attend today.

STAFF COMMENTS: None.

ACTION: Council agreed to defer to the 2020 Budget Deliberations. Staff will reach out to the landowners along the road to find out what their crop rotation expectations are in the following years. Council concur with the staff recommendations to build up the existing road without the purchase of additional lands as this road is only used to access Camp Kintail.

6.0 ACCOUNTS

No items scheduled.

7.0 DEPARTMENT / COMMITTEE REPORTS**7.1 Water Department**

7.1.1 Investing in Canada Infrastructure Program (ICIP) – Green Stream Funding

We have provided Council with another copy of the announcement with respect to the above funding that *“will focus on projects that rehabilitate or replace water, wastewater or stormwater infrastructure assets to improve critical health and safety issues in small communities.”* Staff have reviewed the details of the funding which we focused on the *“rehabilitation or replacement of our water infrastructure assets to improve critical health and safety issues”*. The Ministry of the Environment Manager of Licensing and Approvals Branch has reached out to staff at ACW and has indicated that this funding announcement would be a good opportunity for ACW to apply for the elevated arsenic levels in the Dungannon Drinking Water. ACW staff have reached out to B.M. Ross & Associates and they advised if we are making this application for the Dungannon Arsenic that we include the proposal of installing a reservoir as recommend by the Ministry of the Environment during their last visit.

STAFF COMMENTS: That Council support the application submission for the above noted items and adopt the following resolution.

ACTION: Council agreed to adopt the following resolution.

Moved by Fisher
Seconded by Forster

APPROVE #2 THAT Ashfield-Colborne-Wawanosh Township Council hereby agrees to
ICIP (GREEN have staff submit an application under the Investing in Canada
STREAM) Infrastructure Program (ICIP) – Green Stream for the Dungannon Water
GRANT Arsenic Project as well as the installation of a Reservoir for the
APPLICATION Dungannon Water System.

Carried.

7.1.2 Water Operations & Maintenance Report – October 2019

We have provided Council with a copy of the report prepared by Veolia Water Canada in regards to the operation and maintenance of our water systems for October 2019.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2 Building Department

7.2.1 Plumbing and Septic Fees

We have provided Council with a copy of the report prepared by Chief Building Official Brett Pollock with respect to establishing Plumbing and Septic Fees. Mr. Pollock was present this morning.

STAFF COMMENTS: That Council support the proposed recommended fees with the appropriate fee by-law amendment coming back to the next meeting for adoption.

ACTION: Council support the recommended fees. Staff will bring the appropriate by-law amendment to the next meeting for adoption.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

7.4.1 Drainage Petition for Allen's Creek

A petition under Section 4 of the Drainage Act was submitted on November 27, 2019 by Jim Wallace. The petition is being filed to address the eroding of the north side of Allen's Creek with new drainage works.

STAFF COMMENTS: That Council accepts the request and adopts the following resolution.

ACTION: Council agreed to accept the request and adopt the following resolution.

Moved by Vanstone
Seconded by Miltenburg

ACCEPT #3 THAT Ashfield-Colborne-Wawanosh Township Council hereby
PETITION accepts the Petition submitted by Jim Wallace for a new drainage
FOR NEW works under Section 4 of the Drainage Act;
DRAINAGE
WORKS AND FURTHER THAT the Clerk be directed to advise the Maitland
ALLEN'S Valley Conservation Authority of Council's intention to appoint an
CREEK engineer to examine the area requiring drainage.

Carried.

7.5 Administration Department

7.5.1 Consolidated Appointment By-Law

As a follow-up from our last meeting we have provided Council with a copy of the by-law adding the newly appointed of Economic Development Committee.

Council had requested that we review the appointment once a year and make any necessary changes if required. If Council wish to make any further changes, staff will bring back the amending by-law to the next Council Meeting for official adoption.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to make the following changes:

- Lucknow & District Joint Recreation Board – Replace Wayne Forster with Anita Snobelen
- Coalition for Huron Injury Prevention (CHIP) – Replace Anita Snobelen with Wayne Forster
- Lucknow & District Joint Fire Board – Replace Wayne Forster with Bill Vanstone
- Lucknow & District Joint Medical Centre Board – Replace Jennifer Miltenburg with Anita Snobelen

Staff will bring the by-law amendment to the next Council Meeting for adoption effective January 1, 2020.

7.5.2 Benmiller Ball Registration Fees

We have provided Council with a copy of the report prepared by Administrative Assistant Cathy Gibson in this regard.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to increase the Co-ed Slo-Pitch to \$70.

7.6 **Public Works Department**

7.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch. Mr. Van Osch was present this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.6.2 Part Time Equipment Operators - Appointments

Staff have interviewed those selected and have rehired John Wain, as well as hired Jason Warwick, and Joni Shetler as Part Time Equipment Operators. We have provided Council with a copy of the appointing by-law.

STAFF COMMENTS: That Council adopt the by-law in Section 14.

ACTION: Council agreed to adopt the by-law in Section 14.

7.7 **Environmental Services**

No items scheduled.

7.8 **Committee Reports**

None.

8.0 **NEW BUSINESS**

No items scheduled.

9.0 **CORRESPONDENCE / DIRECTION REQUIRED**

9.1 Grant Writing Request – Councillor Jennifer Miltenburg

We have provided Council with a copy of the correspondence received from Councillor Miltenburg.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to support the Grant Writing Request of Councillor Miltenburg and agreed to pay her a meeting rate each time she works on a project.

9.2 Rural Response for Healthy Children – Request

We have provided Council with a copy of the correspondence received from Rural Response for Healthy Children.

STAFF COMMENTS: That Council defer to the 2020 Budget Deliberations.

ACTION: Council agreed to defer to the 2020 Budget Deliberations.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

- 10.1 Mid-Huron Landfill Site Board – Minutes
- 10.2 Lucknow & District Joint Recreation Board – Minutes
- 10.3 Township of Perth South 2019 Budget – Councillor Miltenburg

ACTION: Staff will review and determine any additional information could be included in future newsletters for ACW.

- 10.4 ROMA and OGRA Discuss Future Opportunities – Announcement
- 10.5 Municipal Agriculture Economic Development Forum – Correspondence
- 10.6 AMO Annual Conference – August 16-19th / Ottawa

ACTION: Council agreed to register Councillor Bill Vanstone and Councillor Gloria Fisher for the upcoming AMO Annual Conference.

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

- 12.1 Rural Ontario Municipal Association (ROMA) Conference – January 18-21, 2020

Mayor McNeil, Councillors Miltenburg, Fisher, and Snobelen attending.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

- 12.2 Economic Development Committee Annual Review – February 11th at 1:00 p.m.

Mayor McNeil, Deputy Mayor Watt, and Councillor Miltenburg

STAFF COMMENTS: Reminder only.

ACTION: Noted.

- 12.3 Ontario Good Roads Association (OGRA) Conference – February 23-26, 2020

Mayor McNeil and Councillor Vanstone attending.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

13.0 IN-CAMERA / CLOSED SESSION

Moved by Vanstone
Seconded by Miltenburg

MOVE TO #4
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council move into an “In-Camera” session, with the CAO/Clerk-Treasurer, Chief Building Official, and Deputy Clerk remaining in attendance at 10:35 a.m. for the purpose of discussing:

- 1) Matters of proposed acquisition of land by the municipality.

Carried.

13.1 RETURN TO OPEN SESSION

Moved by Vanstone
Seconded by Fisher

RISE FROM #5
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council rise from an “In-Camera” session at 10:53 a.m.

Carried.
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13.2 BUSINESS ARISING FROM IN-CAMERA / CLOSED SESSION

Nothing to report.

14.0 BY-LAWS

14.1 Part Time Equipment Operator/Labourer Appointment By-Law

Moved by Fisher
Seconded by Forster

PART TIME #6
EQUIPMENT
OPERATOR
BY-LAW

THAT leave be given to introduce By-Law #90-2019 being a by-law to appoint the positions of Part Time Equipment Operator/Labourer, and that it now be read severally a first, second, and third time, and finally passed this 3rd day of December 2019.

Carried.

14.2 Roman Miller H-Symbol Lifting By-Law

Moved by Miltenburg
Seconded by Snobelen

MILLER #7
HOLDING
SYMBOL
REMOVAL
BY-LAW

THAT leave be given to introduce By-Law #89-2019 being a by-law to amend zoning by-Law #32-2008, for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 3rd day of December 2019.

Carried.

14.3 Confirmation By-Law

Moved by Vanstone
Seconded by Snobelen

CONFIRMAT #8
ION BY-LAW

THAT leave be given to introduce By-Law #88-2019 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on December 3, 2019, and that it now be read severally a first, second, and third time, and finally passed this 3rd day of December 2019.

Carried.

15.0 ADJOURNMENT

Moved by Miltenburg
Seconded by Forster

ADJOURN #9

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on December 17, 2019 at 9:00 a.m. or at the Call of the Mayor.

Carried.
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Original signed by
Mayor, Glen McNeil

Original signed by
CAO/Clerk-Treasurer, Mark Becker