



Council Minutes January 19, 2021

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 19th day of January 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Deputy-Clerk
Treasurer
Chief Building Official
Public Works Superintendent
Clerk

Mark Becker
Ellen McManus
Brett Pollock
Brian Van Osch
Florence Witherspoon

OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Celina Whaling-Rae, Susanne Cutting, George Alton, Joy Lindsay, Kaitlin Bos, and Tenille Cranston.

1.0 **CALL TO ORDER**

The municipality will be recording this meeting to “ensure meetings can be open to the public”.

2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3.0 **ADOPTION OF PREVIOUS MEETING MINUTES**

3.1 Council Meeting Minutes – January 5, 2021

Moved by Vanstone
Seconded by Snobelen

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the January 5, 2021 Council Meeting Minutes as written.

Carried.

3.2 Council Meeting Minutes – January 12, 2021

Moved by Miltenburg
Seconded by Forster

ADOPT
COUNCIL
MINUTES

#2

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the January 12, 2021 Council Meeting Minutes as written.

Carried.

4.0 **OPEN FORUM (items pertaining to the agenda)**

None.

5.0 **DELEGATIONS**

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner – Housekeeping Amendment

Zoning Housekeeping By-Law Amendment
Township of Ashfield-Colborne-Wawanosh

As a follow-up from the last meeting, we have provided Council with a revised Zoning By-law Amendment including eliminating the provisions allowing for a second unit in the AG4 zone and have added to the provision regulating lakeshore decks to stipulate that they are subject to approval from the Township and MVCA. Ms. Whaling-Rae reviewed the changes with Council.

The purpose of the Housekeeping Amendment is to update general and zone provisions, permitted uses and definitions in the Zoning By-law. The proposed Housekeeping Amendment proposes primarily text changes to the Zoning By-law and does not introduce widespread mapping changes.

STAFF COMMENTS: It is recommended that the zoning by-law amendment be approved. If Council concur, the following resolution must be passed advising that the certain changes have been made to the proposed by-law after holding the meeting, that were minor, therefore no further notice is to be given in respect to the proposed by-law. Once adopted Council can adopt the by-law as presented in Section 14.

ACTION: Council agreed to adopt the following resolution as well as adopt the by-law as presented in Section 14.

Moved by Miltenburg
Seconded by Forster

NO
FURTHER
NOTICE
REQUIRED

#3

WHEREAS Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh has held a Public Meeting pursuant to Section 34(12) of the Planning Act, RSO 1990 with respect to a proposed zoning by-law;

AND WHEREAS certain changes have been made to the proposed by-law after holding of the public meeting;

NOW, THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh hereby resolves that, pursuant to Section 34(17) of the Planning Act, RSO 1990, no further notice is to be given in respect of the proposed by-law.

Carried.

5.2 9:15 a.m. - Celina Whaling-Rae / County of Huron Planner – Official Plan 5 Year Review

We have provided Council with a copy of the report prepared by Planner Celina Whaling-Rae with respect to the Ashfield-Colborne-Wawanosh Official Plan 5 Year Review.

STAFF COMMENTS: That Council adopt the following motion.

ACTION: Council agreed to proceed and adopt the following resolution.

Moved by Miltenburg
Seconded by Watt

INITIATE
OFFICIAL
PLAN
REVIEW

#4

THAT Ashfield-Colborne-Wawanosh Township Council hereby commences a review of the Township's Official Plan under Section 26 of the Planning Act;

AND FURTHER THAT a Special Meeting of Council, open to the public, be scheduled for Tuesday, March 9, 2021 at 7:00 p.m. to discuss the revisions to the Official Plan that may be required.

Carried.

6.0 ACCOUNTS

6.1 Payment of Current Accounts

Moved by Miltenburg
 Seconded by Forster

APPROVE #5 THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes
 ACCOUNTS the payment of the January 2021 accounts as presented. Carried.
 ~

6.2 Payment of Previous Month Actual Accounts

Moved by Fisher
 Seconded by Forster

APPROVE #6 THAT Ashfield-Colborne-Wawanosh Township Council hereby
 ACTUAL approves the payment of the December 2020 accounts in the amount
 PAYMENTS of \$ 2,650,386.74. Carried.
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6.3 Summary Revenue/Expenditure Reports

Reports for the Township, Lucknow & District Fire Department, Lucknow & District
 Medical Centre, and Lucknow & District Recreation from January to December 2020.

Moved by Fisher
 Seconded by Snobelen

REVENUE #7 THAT Ashfield-Colborne-Wawanosh Township Council adopts the
 EXPEND- summary revenue/expenditure reports of the Treasurer as written. Carried.
 ITURE
 REPORT

7.0 DEPARTMENT / COMMITTEE REPORTS**7.1 Water Department**

No items scheduled.

7.2 Building Department

7.2.1 Chief Building Official's Report

We have provided Council with a copy of Mr. Pollock's report. Mr. Pollock was available
 this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2.2 Chief Building Officials - Year End Building Report 2020

We have provided Council with a copy of Mr. Pollock's year-end report on building
 permits issued for 2020. Mr. Pollock was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 Dissolution of Wards / At-Large System of Electoral Representation

We have provided Council with a copy of the letter received from Susanne Cutting and Evan Hickey, along with a copy of a list of names that object to the passing of by-law 89-2020 on December 15th. We have also provided Council with a copy of the Open Letter from Mayor Glen McNeil in this regard which was posted on the Township Website.

STAFF COMMENTS: None.

ACTION: Received and filed.

Council further agreed that a letter be sent to the Susanne Cutting and Evan Hickey which will be signed by Mayor Glen McNeil in response thanking them for their efforts. Staff will also post on the ACW Neighbours Facebook page the response.

It was further agreed that the "Communication Strategy" will address any future concerns with respect to Communication.

7.5.2 Communication Strategy

As a request of Mayor Glen McNeil, we have provided a copy of the report prepared by Clerk Florence Witherspoon in this regard. Ms. Witherspoon was available this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed with the staff report to proceed as outlined for a "Communication Strategy". Staff will bring back the report to a future Council Meeting.

7.5.3 Cannabis Zoning By-Law / Appeal to Local Planning Appeal Tribunal (LPAT) – Update

In May of 2020, the Township had received an appeal to the Local Planning Appeal Tribunals for passage of Zoning By-Law Amendment Z01-2020 Cannabis. A Case Management Hearing was to be scheduled for the end of January 2021 for this file, however the Township has now received a formal Notice of Withdrawal from the Local Planning Appeals Tribunal, which we have provided Council with a copy.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.4 St Helens Hall Playground Project

We have provided Council with a copy of the letter received the Chairperson of the St. Helens Hall Board, along with the specifications of the proposed Playground Equipment, and the one quotation received. The balance in their fundraising playground reserve is \$ 14,797.17.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to authorize the purchase of the Playground equipment using the fundraising reserves. The municipality will include the amount in the 2021 Budget and contribute to the project as per the Township policy in place. The balance will be bridge funded for the St. Helens Hall Board if required.

Moved by Miltenburg
Seconded by Forster

ST HELENS #8
PLAYGROU
ND
EQUIPMENT

THAT Ashfield-Colborne-Wawanosh Township Council hereby agrees to accept the quotation received from Henderson Recreation Ltd. in the amount of \$ 18,485.00 plus applicable taxes to supply and install a play set Model B306676R0 playsteel fit.

Carried.

7.6 Public Works Department

No items scheduled.

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

Councillor Jennifer Miltenburg reported on the Dungannon Community Alliance Committee.

8.0 NEW BUSINESS

(items to be brought forward to a future meeting)

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

No items scheduled.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES**10.1 United Way – Coldest Night of the Year – Sponsorship**

ACTION: Council agreed to donate \$500.00 and adopt the following resolution.

Moved by Snobelen
Seconded by Miltenburg

DONATE TO #9
UNITED
WAY
COLDEST
NIGHT IN
THE YEAR

THAT Ashfield-Colborne-Wawanosh Township Council hereby agrees to donate \$500.00 to the United Way Coldest Night of the Year.

Carried.

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS**12.1 ROMA 2021 Virtual Conference – January 25-26, 2021**

Deputy Mayor Watt, Councillor Miltenburg, Fisher, Snobelen, Forster, and Vanstone are registered for the conference.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 BY-LAWS**14.1 Zoning Housekeeping By-Law**

Moved by Vanstone
Seconded by Snobelen

HOUSEKEEPING #10
ZONING BY-LAW
AMENDMENT

THAT leave be given to introduce By-Law #03-2021 being a by-law to amend zoning by-law #32-2008 of the Township of Ashfield-Colborne-Wawanosh as amended, and that it now be read severally a first, second, and third time, and finally passed this 19th day of January 2021.

Carried.

14.2 Confirmation By-Law

Moved by Watt
Seconded by Miltenburg

CONFIRMATION #11
BY-LAW

THAT leave be given to introduce By-Law #06-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on January 19, 2021, and that it now be read severally a first, second, and third time, and finally passed this 19th day of January 2021.

Carried.

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15.0 ADJOURNMENT

Moved by Forster
Seconded by Fisher

ADJOURN #12

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on February 2, 2021 at 9:00 a.m. or at the Call of the Mayor.
Carried.

~

Original signed by
Mayor, Glen McNeil

Original signed by
CAO/Deputy-Clerk, Mark Becker