



— TOWNSHIP OF —
ASHFIELD - COLBORNE - WAWANOSH

Council Minutes April 6, 2021

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 6th day of April 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting will be held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Deputy-Clerk
Treasurer
Chief Building Official
Public Works Superintendent
Clerk
Huron County Planner

Mark Becker
Ellen McManus
Brett Pollock
Brian Van Osch
Florence Witherspoon
Celina Whaling-Rae

OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Jim Ginn, Chris Sherman, Tammy Thompson, Cory Bilyea, Dave Consitt, John Schenk, Robert Fleming, Philip Dickson, Karen Hutchison, Barry Hutchison, Kate Mercer, Lori Stephens, Suzanne Alton, Susanne Cutting, N. Budarick, Michael Gubesch, Donna Melanson, Ben Brooks, Taylor Lambert, Katlin Bos, Mary Lou Rae, Arden Eddie, Leah MacDougall, Wendy Fisher, Richard Van Dop, Rick McDonald, and Wendy Fleming.

This list is not complete as many members of the public did not submit a first and/or last name when logging into the electronic platform.

1.0 **CALL TO ORDER**

The municipality will be recording this meeting to “ensure meetings can be open to the public”.

2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3.0 **ADOPTION OF PREVIOUS MEETING MINUTES**

3.1 Council Meeting Minutes – March 16, 2021

Moved by Forster
Seconded by Miltenburg

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the March 16, 2021 Council Meeting Minutes as written.

Carried.

3.2 Council Meeting Minutes – March 24, 2021

Moved by Snobelen
Seconded by Vanstone

ADOPT #2 THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the
COUNCIL March 24, 2021 Council Meeting Minutes as written. Carried.
MINUTES

4.0 **OPEN FORUM (items pertaining to the agenda)**

Rob Fleming & Wendy Fleming addressed Council in opposition of the Official Plan Amendment and Plan of Subdivision.

Phillip Dickson addressed Council in opposition of the Official Plan Amendment.

Karen and Barry Hutchison addressed Council in opposition of the Official Plan Amendment.

Mary Lou Rae addressed Council in opposition of the Official Plan Amendment and Plan of Subdivision.

5.0 **DELEGATIONS**

5.1 9:00 a.m.- Celina Whaling-Rae / County of Huron Planner – Planning Applications

- a) Zoning By-Law Amendment Application - File Z04-21 Sproul
- b) Official Plan Amendment – OPA 11 Township of ACW
- c) Plan of Subdivision Application 40R21001 – Nine Mile Enterprises

Moved by Forster
Seconded by Watt

ADJOURN #3 THAT Ashfield-Colborne-Wawanosh Township Council hereby adjourns
COUNCIL their regular Council Meeting. Carried.
MEETING

Moved by Miltenburg
Seconded by Vanstone

OPEN #4 THAT Ashfield-Colborne-Wawanosh Township Council hereby opens the
PUBLIC Planning Advisory Committee Public Meeting to consider the following
MEETING applications:

- Zoning By-Law Amendment - Matthew Sproul
- Official Plan Amendment – OPA 11 Township of ACW
- Plan of Subdivision – Nine Mile Enterprises

Carried.

a) **Zoning By-Law Amendment Application - File Z04-21 Sproul**

We have provided Council with the report prepared by the County Planner, Celina Whaling-Rae, regarding this Zoning By-Law Amendment. Ms. Whaling-Rae reviewed the application with the Planning Advisory Committee.

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH PLANNING ADVISORY COMMITTEE MEETING

Call to Order**Declaration of Pecuniary Interests**

None declared.

Purpose

The purpose of this Public Meeting is to consider changing the zoning on the property described as Plan 146 Lot 3 and Lot 4 E/S Wellington Street, Ashfield (96 Wellington Street, Port Albert) (Ashfield) in the Township of Ashfield-Colborne-Wawanosh.

Requirement

This Public Meeting is being held under The Planning Act, which requires that Council hold at least one Public Meeting and that proper notice be given.

Application Process

An application was submitted by Matthew Sproul to the Township of Ashfield-Colborne-Wawanosh and considered complete on March 11, 2021.

Notice of the Public Meeting was mailed by the municipality to all property owners within 120 meters of the property on March 17, 2021 and notice was posted on the subject property.

Comments:

1) Huron County Planner

County Planner, Celina Whaling-Rae reviewed the planning application with the Planning Advisory Committee.

2) Applicant and/or Agent

None.

3) Others

None.

4) Council's Questions and/or Comments.

None.

NOTE: If a person or public body that files an appeal of a decision of ACW Township in respect to the proposed rezoning but does not make written or oral submissions before the proposed rezoning is adopted, the Local Planning Appeal Tribunal (LPAT) may dismiss all or part of the appeal.

Zoning By-law Procedure Following Public Meeting

- This is a Public Meeting, not a Council Meeting; therefore, a decision of Council may or may not be made later this morning.
- If the By-law is passed, the Clerk must send Notice of the Passing of the By-law to all persons notified of this meeting and to any person or public body that has requested it.
- There is a 20-day objection period from the time Notice of Passing has been sent, where submissions will be received by the Clerk.
- If an objection is received, an appeal is lodged with the Local Planning Appeal Tribunal (LPAT) and the Municipality no longer has jurisdiction of the file and/or the processing time. You may only file an appeal if you have submitted oral or written comments prior to the decision of Council.
- The fee for filing an appeal is \$1,100.00 payable by Certified Cheque or Money Order in Canadian funds, made out to the Minister of Finance, and must be accompanied by Appellant Form (A1).
- If Council does not pass the by-law, the applicant may appeal to the LPAT.
- If the By-law is passed and no objections are received within the 20-day appeal period, the Clerk will certify that the By-law is in force and effect as of the date of its passing and Notice is forwarded to the Planning Department and to the applicant.

Recommendation of the Huron County Planner

It is recommended that Zoning By-Law Amendment Application Z04-21 for Matthew Sproul be approved.

Recommendation of the Planning Advisory Committee

It is recommended that Zoning By-Law Amendment Application Z04-21 for Matthew Sproul be approved.

Effect of Public and Agency Comments on Decision of Council to the Application

Public comments were received on an issue. Comments were thoroughly considered but the effect did not influence the decision of Council to approve the application.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

b) Official Plan Amendment – OPA 11 Township of ACW

We have provided Council with the report prepared by the County Planner, Celina Whaling-Rae, regarding this Township initiated Official Plan Amendment. Ms. Whaling-Rae reviewed the application with the Planning Advisory Committee.

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH PLANNING ADVISORY COMMITTEE MEETING

Call to order

Declaration of Pecuniary Interests

None declared.

Purpose

The purpose of this Public Meeting is to consider a minor change to the ACW Official Plan. Currently, policy 8.4.4.9.15 of the ACW Official Plan stipulates that all new residential development on private services shall be limited to 5 or fewer lots. The Township is proposing to remove this policy from the Official Plan to allow for development on private services to exceed 5 lots. This policy change will apply across the Township.

Requirement

This Public Meeting is being held under The Planning Act, which requires that Council hold at least one Public Meeting and that proper notice be given.

Application Process

This is a Township initiated application.

Notice of the Public Meeting was distributed in the local papers and advertised on the municipality's website on March 17, 2021.

Comments:

1) Huron County Planner

County Planner, Celina Whaling-Rae reviewed the planning application with the Planning Advisory Committee.

2) Applicant and/or Agent

None.

3) Others

The following addressed the Planning Advisory Committee with respect to their objection to this application:

Phillip Dickson
Rob Fleming
Mary Lou Rae
Karen & Barry Hutchison

4) Council's Questions and/or Comments.

The following members of the Planning Advisory Committee made comments and asked for clarification with respect to this application:

Councillor Jennifer Miltenburg
 Councillor Wayne Forster
 Councillor Bill Vanstone
 Deputy Mayor Roger Watt
 Councillor Anita Snobelen
 Councillor Gloria Fisher
 Mayor Glen McNeil

NOTE: If a person or public body that files an appeal of a decision of ACW Township in respect to the proposed Official Plan Amendment , but does not make written or oral submissions before the proposed rezoning is adopted, the Local Planning Appeal Tribunal (LPAT) may dismiss all or part of the appeal.

By-law Procedure Following Public Meeting

- This is a Public Meeting, not a Council Meeting; therefore, a decision of Council may or may not be made later this morning.
- If Council wishes to adopt the amendment, the Clerk will submit the passed By-Law to the County of Huron for approval.
- If the County approves the amendment, a Notice of County Decision will be sent to the Township, as well as each person or public body that made a written request to be notified of the decision.
- There is a 20-day objection period from the time Notice of County Decision has been mailed, where submissions will be received by the County Clerk.
- If an objection is received, an appeal is lodged with the Local Planning Appeal Tribunal (LPAT) and the Municipality no longer has jurisdiction of the file and/or the processing time. You may only file an appeal if you have submitted oral or written comments prior to the decision of Council.
- The fee for filing an appeal is \$1,100.00 payable by Certified Cheque or Money Order in Canadian funds, made out to the Minister of Finance, and must be accompanied by Appellant Form (A1).
- If Council does not pass the by-law, the applicant may appeal to the LPAT.
- If the amendment is approved by the County of Huron and no objections are received within the 20-day appeal period, the County Clerk will send a copy of the approved official plan amendment and advise that the decision is in full force and effect. This Notice is forwarded to the Township any agency requesting notice.

Recommendation of the Huron County Planner

It is recommended that Official Plan Amendment No. 11 be approved.

Recommendation of the Planning Advisory Committee

It is recommended that Official Plan Amendment No. 11 be approved.

c) Plan of Subdivision Application 40T21001 – Nine Mile Enterprises

We have provided Council with the report prepared by the County Planner, Celina Whaling-Rae, regarding this Plan of Subdivision Application. Ms. Whaling-Rae reviewed the application with the Planning Advisory Committee.

Councillor Jim Ginn from the County of Huron attended the meeting and was present.

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH PLANNING ADVISORY COMMITTEE MEETING

Call to Order

Declaration of Pecuniary Interests

None declared.

Purpose

The purpose of the application is to subdivide the subject property to create 13 lots for 13 single detached residential dwellings, as well as two new municipal roads. The subject lands have a total area of approximately 3.6 hectares (9 acres). Access to the property will be from Russell Street and Wellington Street.

Requirement

This Public Meeting is being held under the Planning Act, which requires that County Council hold at least one Public Meeting, to be hosted by the Township of Ashfield-Colborne-Wawanosh and that proper notice be given.

Application Process

An application was submitted by Nine Mile Enterprises to the County of Huron and considered complete on March 10, 2021.

Notice of the Public Meeting was mailed by the County to all property owners within 120 meters of the property on March 11, 2021 and notice was posted on the subject property.

Comments:

1) Huron County Planner

County Planner, Celina Whaling-Rae reviewed the planning application with the Planning Advisory Committee.

2) Applicant and/or Agent

None.

3) Others

The following addressed the Planning Advisory Committee with respect to their objection to this application:

Phillip Dickson
Rob Fleming

Suzanne Alton asked for clarification on the application which was addressed by the County Planner.

4) Council's Questions and/or Comments

The following members of the Planning Advisory Committee made comments and asked for clarification with respect to this application:

Councillor Jennifer Miltenburg
Councillor Wayne Forster
Councillor Bill Vanstone
Councillor Anita Snobelen
Councillor Gloria Fisher
County of Huron Councillor Jim Ginn

NOTE: If a person or public body that files an appeal of a decision of the County of Huron in respect to the proposed plan of subdivision but does not make written or oral submissions before the proposed rezoning is adopted, the Local Planning Appeal Tribunal (LPAT) may dismiss all or part of the appeal.

Plan of Subdivision Procedure Following Public Meeting

- This is a Public Meeting, not a Council Meeting; therefore, a decision of will not be made today.
- Following the Public Meeting, the Clerk must send the Clerk's Record to the County of Huron for approval by Huron County Council.
- The County will circulate a Notice of Decision to all persons notified of this meeting and to any person or public body that has requested it.
- There is a 20-day objection period from the time the minutes of the meeting where the decision was made are ratified has been sent. Submissions will be received by the County Clerk.
- If an objection is received, an appeal is lodged with the Local Planning Appeal Tribunal (LPAT) and the County and the Township no longer have jurisdiction of the file and/or the processing time.
- The fee for filing an appeal is \$1,100.00 payable by Certified Cheque or Money Order in Canadian funds, made out to the Minister of Finance, and must be accompanied by Appellant Form (A1).
- If County Council does not approve the application, the applicant may appeal to the LPAT.
- If the By-law is passed and no objections are received within the 20-day appeal period, the County Clerk will certify that the By-law is in force and effect as of the date of its passing and Notice is forwarded to the Township of Ashfield-Colborne-Wawanosh and to the applicant.

Recommendation of the Huron County Planner

The County of Huron is the approval authority for Plan of Subdivisions. The Township can recommend that the County of Huron approve the Plan of Subdivision with conditions, defer the decision until more information is available, or deny the application. Following the recommendation, the plan of subdivision application will be brought to County Council Day 1 for consideration.

Recommendation of the Planning Advisory Committee

The Planning Advisory Committee agreed to defer making a recommendation to the County of Huron Council until a decision is made by the County of Huron Council with respect to the Official Plan Amendment 11 (OPA 11).

Adjournment

That there being no further business, the Public Meeting be hereby closed at 11:25 a.m.

Moved by Miltenburg
Seconded by Watt

CLOSE
PUBLIC
MEETING

#5

THAT Ashfield-Colborne-Wawanosh Township Council hereby closes the Planning Advisory Committee Public Meeting.

Carried.

Moved by Forster
Seconded by Snobelen

RECONVENE
COUNCIL
MEETING

#6

THAT Ashfield-Colborne-Wawanosh Township Council hereby reconvenes their regular Council Meeting.

Carried.

5.2 9:45 a.m. – Celina Whaling-Rae / County of Huron Planner – Minor Variance

Minor Variance Application File ACW MV02-21 Hulme

Moved by Vanstone
Seconded by Fisher

OPEN COMMITTEE OF ADJUSTMENT MEETING #7 THAT Ashfield-Colborne-Wawanosh Council hereby adjourns the regular Council Meeting and hereby opens the Committee of Adjustment Meeting and Hearing to review the Minor Variance Application submitted by Herbert and Lynne Hulme. Carried.

We have provided Council with a copy of the report prepared by the County Planner, Celina Whaling-Rae, regarding this application. Ms. Whaling-Rae reviewed the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- That the structure be located within the footprint contained on the site plan that accompanied the application.
- That the structure be constructed as shown in the elevation drawing that accompanied the application.
- That the variances' approval be valid for a period of 18 months from the date of the Committee's decision.

PUBLIC COMMENTS:

None.

APPLICANT COMMENTS:

None.

ACTION: The Committee of Adjustment agreed to approve the application and adopt the following resolution.

Moved by Miltenburg
Seconded by Forster

APPROVE ACW MV02-21 HULME #8 THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby agrees to approve the Minor Variance Application ACW MV02-21 Hulme as submitted, subject to the conditions as noted in the Planner's Report. Carried.

Effect of Public and Agency Comments on Decision of Council to the Application

Public comments were received in support of the application, the effect of which resulted in a decision to approve the application.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

Moved by Miltenburg
Seconded by Forster

CLOSE COMMITTEE OF ADJUSTMENT #9 THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby closes their meeting. Carried.

Moved by Watt
Seconded by Vanstone

RECONVENE COUNCIL MEETING #10 THAT Ashfield-Colborne-Wawanosh Township Council hereby reconvenes their regular Council Meeting. Carried.

5.3 10:00 a.m. – Celina Whaling-Rae / County of Huron Planner - Consent Application

Shawn Driver – Consent File C18-2021

We have provided Council with a copy of the report prepared by Celina Whaling-Rae in regard to the application for consent received from Shawn Driver. Ms. Whaling-Rae reviewed the application with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to recommend to the County of Huron that the application for consent be approved subject to the conditions as outlined in the Planners Report.

5.4 10:15 a.m. - Richard Van Dop / Seasonal Recreation Water Rates

We have provided Council with a copy of an email received from Mr. Van Dop requesting to address Council with respect to the above noted item. Mr. Van Dop addressed Council with respect to the water rates.

STAFF COMMENTS: None.

ACTION: Council agreed to have staff bring back a report to an upcoming meeting.

5.5 10:30 a.m. – Ben Brooks / Goderich Airport Strategic Plan

We have provided Council with a copy of the written submission prepared by HM Aero who has been hired by the Town of Goderich with respect to the above noted item. Mr. Brooks addressed Council with respect to the Goderich Airport Strategic Plan.

STAFF COMMENTS: None.

ACTION: Noted and filed.

6.0 ACCOUNTS

No items scheduled.

7.0 DEPARTMENT / COMMITTEE REPORTS**7.1 Water Department**

7.1.1 Water Operations & Maintenance Report – February 2021

We have provided Council with a copy of the report prepared by Veolia Water Canada in regards to the operation and maintenance of our water systems for February 2021.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.1.2 2020 Annual Compliance Summary Reports

We have provided Council with a copy of the annual compliance summaries for the following:

- a) Benmiller Drinking Water System
- b) Century Heights Drinking Water System
- c) Dungannon Drinking Water System
- d) Huron Sands Drinking Water System

STAFF COMMENTS: That Council accepts the annual reports and compliance summaries as provided and adopt the following resolution.

ACTION: Council agreed to adopt the following resolution.

Moved by Miltenburg
Seconded by Forster

ACCEPT 2020 #11
ANNUAL
WATER
REPORTS &
COMPLIANCE
SUMMARIES

THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the 2020 Annual Compliance Summary Reports as submitted by Veolia Water for the Benmiller, Century Heights, Dungannon, and Huron Sands.

Carried.

7.2 Building Department

7.2.1 Township Owned Land / Dungannon

Please refer to the "In-Camera Session"
(proposed disposition of land by the municipality)

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 2021 Tax Rate By-Law

We have provided Council with a copy of the 2021 Tax Rate By-Law, affecting the rates for Township, Education, and County purposes.

STAFF COMMENTS: That Council adopt the 2021 Tax Rate By-Law in Section 14.

ACTION: Council agreed to adopt the Tax Rate By-Law in Section 14.

7.5.2 Consolidated Fee By-Law Amendments

We have provided Council with a copy of the revised Consolidated Fee By-Law reflecting the amendment made by the Township of Ashfield-Colborne-Wawanosh as per the following Section:

Schedule A

- O. – Sewage Rates

STAFF COMMENTS: That Council adopt the amended Fee By-Law in Section 14.

ACTION: Council agreed to adopt the amended Fee By-Law in Section 14.

7.5.3 Gas Tax Funding – Top Up

We have provided Council with a copy of the AMO notice about the proposed Gas Tax Funding Top Up for 2021.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

7.5.4 Administration Staff

Please refer to the "In-Camera Session"
(personal matters related to employees and identifiable individuals)

7.5.5 Manley and Charles Streets

Please refer to the "In-Camera Session"
(proposed disposition of land by the municipality)

Moved by Vanstone
Seconded by Forster

EXTEND THE #12
HOUR OF
BUSINESS

THAT Ashfield-Colborne-Wawanosh Township Council hereby
agrees to extend the hour to complete the business of the day.
Carried.

7.6 Public Works Department

7.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch. Mr. Van Osch was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.6.2 Birch Beach Road Culvert and Spillway Replacement – Tender

We have provided Council with a copy of the report prepared by B.M. Ross & Associates Ltd. with respect to the results of the above noted tender.

STAFF COMMENTS: That Council accept the tender of VanDriel Excavating Inc. as recommended by the Engineer and adopt the following resolution.

ACTION: Council agreed to accept the tender of VanDriel Excavating and adopt the following resolution.

Moved by Forster
Seconded by Watt

BIRCH BEACH ROAD CULVERT & SPILLWAY ACCEPT	#13	THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the tender received from VanDriel Excavating Inc. in the amount of \$ 870,061.73, including H.S.T. for the Birch Beach Road Culvert & Spillway Replacement.	Carried.
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7.6.3 Paving Quotations for 2021

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch along with the quotation received from Lavis Contracting Co. Ltd., for the proposed 2021 Paving Program. Mr. Van Osch was available this morning.

STAFF COMMENTS: That Council accepts the quote as presented and adopts the following resolution.

ACTION: Council agreed to accept the quote of Lavis Contracting Co. Ltd. and adopt the following resolution.

Moved by Forster
Seconded by Snobelen

ACCEPT PAVING QUOTATION	#14	THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the quotation for the proposed 2021 Paving Program from Lavis Contracting Co. Ltd. for the total cost of \$ 166,451.25 plus H.S.T. for the paving of Horizon View Road from Highway 21 west.	Carried.
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7.6.4 Public Works Staff

Please refer to the “In-Camera Session”
(personal matters related to employees and identifiable individual)

7.6.5 Port Albert Land

Please refer to the “In-Camera Session”
(proposed acquisition of land by the municipality)

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

Councillor Anita Snobelen reported on the Community Support Well Being Committee.

Councillor Jennifer Miltenburg reported on the Dunganon Community Alliance.

Councillor Wayne Forster reported on the Wingham Physician Recruitment Committee.

8.0 NEW BUSINESS

(items to be brought forward to a future meeting)

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

9.1 Goderich Sunset Golf Club 50th Anniversary – Sponsorship Request

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed sponsor the event with a Full-Page ad at \$400.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

10.1 Dungannon Community Alliance – Minutes

10.2 Maitland Valley Conservation Authority - Minutes

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

12.1 Official Plan Review Meeting

Tuesday, April 27, 2021 at 9:00 a.m. – Via Zoom / Video Conferencing Platform

STAFF COMMENTS: Reminder only.

ACTION: Noted.

12.2 Port Albert Servicing Master Plan – Public Meeting

Tuesday, April 27, 2021 at 6:00 p.m. Presentation and Questions at 7:00 p.m.
Via Zoom / Video Conferencing Platform

STAFF COMMENTS: Reminder only.

ACTION: Noted.

Since the Council Meeting is being held electronically through Zoom, Staff would ask that Council now proceed to Section 14 and adopt the by-laws prior to moving into an “In-Camera Session”. This will allow the public participants an opportunity to be present during the adoption of the by-laws. Once the by-laws have been adopted, Council would then proceed to Section 13 and move into the “In-Camera Session”. The public participants will not need to re-join as the meeting will be adjourned after the closed session.

13.0 IN-CAMERA / CLOSED SESSION

Moved by Miltenburg
Seconded by Forster

MOVE TO #15
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council move into an “In-Camera” session, with the CAO/Deputy-Clerk, Clerk, Treasurer, Chief Building Official, and the Public Works Superintendent remaining in attendance at 12:19 p.m. for the purpose of discussing:

- 1) Proposed disposition of land by the municipality.
 - 2) Proposed acquisition of land by the municipality.
 - 3) Personal matters related to employees and identifiable individuals.
- Carried.
~

13.1 RETURN TO OPEN SESSION

Moved by Miltenburg
Seconded by Forster

RISE FROM #16
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council rise from an “In-Camera” session at 1:04 p.m.

Carried.
~

13.2 BUSINESS ARISING FROM IN-CAMERA / CLOSED SESSION

Public Works Staff

Council acknowledged the resignation of Jesse Scott and the promotion internally of Scott Rintoul as Equipment Operator & Labourer / Mechanic.

Council further supports the posting of the vacancy internally to the part time staff as well as hiring an additional full-time Equipment Operator / Labourer.

Administration Staff

Council agreed to create the title of “Community Support & Project Coordinator” and promote internally Kaitlin Bos to this new position.

14.0 BY-LAWS

14.1 Sproul Zoning By-law Amendment

Moved by Vanstone
Seconded by Snobelen

SPROUL #17 THAT leave be given to introduce By-Law 23-2021 being a by-law to
ZONING amend Zoning By-law 32-2008, as amended, of the Corporation of the
AMENDMEN Township of Ashfield-Colborne-Wawanosh, and that it now be read
T severally a first, second, and third time, and finally passed this 6th day of
April 2021.

Carried.

14.2 Official Plan Amendment No. 11 By-Law

Moved by Watt
Seconded by Miltenburg

ADOPTION #18 THAT leave be given to introduce By-Law 24-2021 being a by-law to
OF OPA 11 amend the Township of Ashfield-Colborne-Wawanosh Official Plan, and
that it now be read severally a first, second, and third time, and finally
passed this 6th day of April 2021.

Carried.

14.3 2021 Tax Rate By-Law

Moved by Forster
Seconded by Fisher

TAX RATE #19 THAT leave be given to introduce By-Law 25-2021 being a by-law to
BY-LAW provide for the adoption of the municipal budget and 2021 tax rates for the
Township of Ashfield-Colborne-Wawanosh, and that it now be read
severally a first, second, and third time, and finally passed this 6th day of
April 2021.

Carried.

14.4 Consolidated Fee By-Law Amendment

Moved by Forster
Seconded by Miltenburg

CONSOLIDA #20 THAT leave be given to introduce By-Law 26-2021 being a by-law to set
TED FEE various fees for the Township of Ashfield-Colborne-Wawanosh, and that it
BY-LAW now be read severally a first, second, and third time, and finally passed this
6th day of April 2021.

Carried.

14.5 Equipment Operator & Labourer / Mechanic Appointment By-Law (Scott Rintoul)

Moved by Watt
Seconded by Snobelen

EQUIPMENT #21
OPERATOR
&
LABOURER /
MECHANIC
APPOINTME
NT BY-LAW

THAT leave be given to introduce By-Law 27-2021 being a by-law to appoint Scott Rintoul as an Equipment Operator & Labourer / Mechanic, and that it now be read severally a first, second, and third time, and finally passed this 6th day of April 2021.

Carried.

14.6 Confirmation By-Law

Moved by Forster
Seconded by Vanstone

CONFIRMAT #22
ION BY-LAW

THAT leave be given to introduce By-Law 28-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on April 6, 2021, and that it now be read severally a first, second, and third time, and finally passed this 6th day of April 2021.

Carried.

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15.0 ADJOURNMENT

Moved by Forster
Seconded by Snobelen

ADJOURN #23

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on April 20, 2021 at 9:00 a.m. or at the Call of the Mayor.

Carried.

~

Original signed by
Mayor, Glen McNeil

Original signed by
CAO/Deputy-Clerk, Mark Becker