



Council Minutes April 20, 2021

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 20th day of April 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Deputy-Clerk
Community Support & Project Co-ordinator
Treasurer
Chief Building Official
Public Works Superintendent

Clerk
Huron County Planner

Mark Becker
Kaitlin Bos
Ellen McManus
Brett Pollock
Brian Van Osch
Thomas McCarthy
Florence Witherspoon
Celina Whaling-Rae

OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Jim Yungblut, Ruth Forbes, James Forbes, Warren Howard, Ben Brooks, Susanne Cutting, Brian Barnim, and Shana Barnim.

1.0 **CALL TO ORDER**

1.1 The municipality will be recording this meeting to “ensure meetings can be open to the public”.

1.2 Welcome - Thomas McCarthy, Public Works Superintendent

We are pleased to announce that Thomas McCarthy started with the Township on Monday, April 12th. Please join us in welcoming Thomas to the Township of Ashfield-Colborne-Wawanosh. Thomas was available this morning. Welcome Thomas!

2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3.0 **ADOPTION OF PREVIOUS MEETING MINUTES**

3.1 Council Meeting Minutes – April 6, 2021

Moved by Miltenburg
Seconded by Snobelen

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the April 6, 2021 Council Meeting Minutes as written.

Carried.

4.0 OPEN FORUM (items pertaining to the agenda)

Ben Brooks of HM Aero, representing the Town of Goderich, spoke with respect to Section 5.2.

Brian and Shana Barnim spoke with respect to their application in Section 5.2.

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner – Minor Variance Applications

Moved by Miltenburg
Seconded by Forster

OPEN COMMITTEE OF ADJUSTMENT MEETING #2 THAT Ashfield-Colborne-Wawanosh Council hereby adjourns the regular Council Meeting and hereby opens the Committee of Adjustment Meeting and Hearing to review the Minor Variance Applications submitted by Ruth & James Forbes and Kevin Chebott. Carried.

a) Minor Variance Application File ACW MV03-21 Forbes

We have provided Council with a copy of the report prepared by the County Planner, Celina Whaling-Rae, regarding this application. Ms. Whaling-Rae reviewed the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- That the structure be located within the footprint contained on the site plan that accompanied the application.
- That the structure be constructed as shown in the elevation drawing that accompanied the application.
- That the variances' approval be valid for a period of 18 months from the date of the Committee's decision.
- That a lot grading and drainage plan be submitted prior to any construction taking place on the subject property, to the satisfaction of the Municipality.

PUBLIC COMMENTS:

Warren Howard addressed the Committee of Adjustment with respect to his concerns with the application such as water flow onto the road allowance and creating washouts, clarifications with respect to the elevation drawings, and potential damage to the existing roadway.

APPLICANT COMMENTS:

James & Ruth Forbes addressed the Committee of Adjustment with respect to responding to the comments raised in the Public Comments.

ACTION: The Committee of Adjustment agreed to approve the application and adopt the following resolution.

Moved by Watt
Seconded by Forster

APPROVE ACW MV03-21 FORBES #3 THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby agrees to approve the Minor Variance Application ACW MV03-21 Forbes as submitted, subject to the conditions as noted in the Planner's Report. Carried.

Effect of Public and Agency Comments on Decision of Council to the Application

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

Public comments were received on the issue of drainage. The comments were addressed.

b) Minor Variance Application File ACW MV04-21 Chebott

We have provided Council with a copy of the report prepared by the County Planner, Celina Whaling-Rae, regarding this application. Ms. Whaling-Rae reviewed the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- That the structure be located within the footprint contained on the site plan that accompanied the application.
- That the structure be constructed as shown in the elevation drawing that accompanied the application.
- That the variances' approval be valid for a period of 18 months from the date of the Committee's decision.

PUBLIC COMMENTS:

None.

APPLICANT COMMENTS:

None.

ACTION: The Committee of Adjustment agreed to approve the application and adopt the following resolution.

Moved by Fisher
Seconded by Miltenburg

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| APPROVE ACW MV04- 21 CHEBOTT | #4 | THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby agrees to approve the Minor Variance Application ACW MV04-21 Chebott as submitted, subject to the conditions as noted in the Planner's Report. | Carried. |
|------------------------------------|-----------|---|----------|

Effect of Public and Agency Comments on Decision of Council to the Application

No public comments were received on this application so there was no effect on the decision.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

Moved by Miltenburg
Seconded by Forster

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| CLOSE COMMITTEE OF ADJUSTMENT | #5 | THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby closes their meeting. | Carried. |
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Moved by Snobelen
Seconded by Watt

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| RECONVENE COUNCIL MEETING | #6 | THAT Ashfield-Colborne-Wawanosh Township Council hereby reconvenes their regular Council Meeting. | Carried. |
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5.2 9:30 a.m. – Celina Whaling-Rae / County of Huron Planner

Colborne Property Holdings & Barnim Property Holdings Inc. (Brian Barnim)
Official Plan Amendment Application - ACW OPA No. 10
Zoning By-Law Amendment Application – #Z02-21

At the February 16th Council Meeting, Council agreed to defer the applications to allow an opportunity for staff and the applicants to work with those parties who have expressed concerns.

We have provided Council with a copy of a follow-up report prepared by Planner Celina Whaling-Rae, as well as the original report that was presented at the February 16th Council meeting for your review.

Since the publication of the agenda, the Town of Goderich met again with the applicants and have agreed to amend the by-law. Staff will bring back the amended by-laws for Council to consider at the next meeting.

STAFF COMMENTS: That Council agree to defer the application to the next meeting with the amended by-laws for Council's consideration.

ACTION: Council agreed to defer the matter to the next meeting.

6.0 ACCOUNTS

6.1 Payment of Current Accounts

Moved by Vanstone
Seconded by Miltenburg

APPROVE #7 THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes
ACCOUNTS the payment of the April 2021 accounts as presented.

Carried.

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6.2 Payment of Previous Month Actual Accounts

Moved by Forster
Seconded by Miltenburg

APPROVE #8 THAT Ashfield-Colborne-Wawanosh Township Council hereby
ACTUAL approves the payment of the March 2021 accounts in the amount
PAYMENTS of \$ 2,670,783.48.

Carried.

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6.3 Summary Revenue/Expenditure Reports

Reports for the Township, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to March 2021.

Moved by Watt
Seconded by Miltenburg

REVENUE #9 THAT Ashfield-Colborne-Wawanosh Township Council adopts the
EXPEND- summary revenue/expenditure reports of the Treasurer as written.
ITURE
REPORT

Carried.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Dungannon Arsenic Treatment System – Update

We have provided Council with a copy of the report prepared CAO, Mark Becker in this regard. Mr. Becker was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2 Building Department

7.2.1 Chief Building Official's Report

We have provided Council with a copy of Mr. Pollock's report. Mr. Pollock was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

7.4.1 Allen's Creek Drainage Project – Closing of New Drainage Works Request

We have provided Council with a copy of a report prepared by Stephen Brickman of Dietrich Engineering Ltd. with respect to the closing of a request for a new drainage works under the Drainage Act.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5 Administration Department

7.5.1 By-Law Enforcement Officer Report

We have provided Council with a copy of the By-Law Enforcement Officers report.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.2 Community Support & Project Co-ordinator Appointment By-Law

As a follow-up from the "In-Camera" Session of the last meeting, we have provided Council with the appointment by-law for Kaitlin Bos to this new position. Kaitlin was available this morning. Welcome Kaitlin!

STAFF COMMENTS: That Council adopt the by-law in Section 14.

ACTION: Council agreed to adopt the by-law in Section 14. Welcome Kaitlin!

7.5.3 Ontario Trillium Foundation Grant – Update

We have provided Council with a copy of the report prepared by Treasurer Ellen McManus in regards to the OTF Grant. Ms. McManus was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.4 Community Safety and Policing Act – OPP Detachment Services Board

We have provided Council with a copy of the report prepared by CAO Mark Becker, along with the correspondence received with respect to the establishment of a OPP Detachment Services Board. Mr. Becker was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

7.6 Public Works Department

No items scheduled.

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

Councillor Wayne Forster reported on the Coalition for Huron Injury Prevention.

8.0 NEW BUSINESS

(items to be brought forward to a future meeting)

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

No items scheduled.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

- 10.1 United Way Perth-Huron – Coldest Night of the Year
 10.2 SWIFT Improving Internet Access in Huron County – News Release
 10.3 County of Huron Resolution – Closure of Ontario Fire College

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

- 12.1 Official Plan Review Meeting – Tuesday, April 27, 2021 at 9:00 a.m.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

- 12.2 POST PONED

Port Albert Servicing Master Plan – Public Meeting/ Tuesday, April 27, 2021 at 6:00 p.m.

ACTION: Noted.

- 12.2 Happy Retirement – Brian Van Osch, Public Works Superintendent

Brian's last day will be Friday, April 30th. We thank Brian for his many years of service and we all wish him all the best in his retirement. Brian was available this morning. Congratulations Brian!

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 BY-LAWS

- 14.1 Community Support & Project Co-ordinator Appointment By-Law (Kaitlin Bos)

Moved by Vanstone
 Seconded by Snobelen

COMMUNIT #10
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 PROJECT
 COORDINAT
 OR
 APPOINTME
 NT BY-LAW

THAT leave be given to introduce By-Law 29-2021 being a by-law to appoint Kaitlin Bos as the Community Support & Project Co-ordinator, and that it now be read severally a first, second, and third time, and finally passed this 20th day of April 2021.

Carried.

- 14.2 Colborne Property Holdings & Barnim Property Holdings Inc. Official Plan Amendment

Deferred.

- 14.3 Colborne Property Holdings & Barnim Property Holdings Inc. Zoning Amendment By-Law

Deferred.

- 14.4 Confirmation By-Law

Moved by Watt
 Seconded by Miltenburg

CONFIRMAT #11
 ION BY-LAW

THAT leave be given to introduce By-Law 30-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on April 20, 2021, and that it now be read severally a first, second, and third time, and finally passed this 20th day of April 2021.

Carried.

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15.0 **ADJOURNMENT**

Moved by Forster
Seconded by Fisher

ADJOURN #12

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on April 27, 2021 at 9:00 a.m. or at the Call of the Mayor.

Carried.

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Original signed by
Mayor, Glen McNeil

Original signed by
CAO/Deputy-Clerk, Mark Becker