



TOWNSHIP OF
ASHFIELD - COLBORNE - WAWANOSH

Council Minutes May 4, 2021

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 4th day of May 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Deputy-Clerk
Community Support & Project Co-ordinator
Public Works Superintendent
Treasurer
Chief Building Official
Clerk
Huron County Planner

Mark Becker
Kaitlin Bos
Thomas McCarthy
Ellen McManus
Brett Pollock
Florence Witherspoon
Celina Whaling-Rae

OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Bill Noll, Ben Brooks, Michelle Stein, Susanne Cutting, Brian Barnim, and Shana Barnim.

1.0 **CALL TO ORDER**

The municipality will be recording this meeting to “ensure meetings can be open to the public”.

2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3.0 **ADOPTION OF PREVIOUS MEETING MINUTES**

3.1 Council Meeting Minutes – April 20, 2021

Moved by Miltenburg
Seconded by Vanstone

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the April 20, 2021 Council Meeting Minutes as written.

Carried.

3.2 Council Meeting Minutes – April 27, 2021

Moved by Forster
Seconded by Snobelen

ADOPT
COUNCIL
MINUTES

#2

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the April 27, 2021 Council Meeting Minutes as written.

Carried.

4.0 OPEN FORUM (items pertaining to the agenda)

None.

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner

Colborne Property Holdings & Barnim Property Holdings Inc. (Brian Barnim)
Official Plan Amendment Application - ACW OPA No. 10
Zoning By-Law Amendment Application – #Z02-21

At the February 16th Council Meeting, Council agreed to defer the applications to allow an opportunity for staff and the applicants to work with those parties who have expressed concerns.

At the April 20th Council Meeting, Council agreed to defer the applications to allow the opportunity for staff to make further changes to the by-law in light of a recent meeting between the Town of Goderich and the applicants.

We have provided Council with a copy of a follow-up report prepared by Planner Celina Whaling-Rae along with a copy of the Zoning By-Law Amendment and the Official Plan Amendment By-Law.

STAFF COMMENTS: The Draft Zoning By-Law Amendment as presented at today's meeting contains changes to the original draft by-law circulated. Council will need to adopt the following resolution. If Council are prepared to adopt the by-laws as presented, they can proceed to adopt both by-laws in Section 14.

Planner Celina Whaling-Rae reviewed the report with Council along with the by-laws for consideration.

ACTION: Council agreed to adopt the Official Plan Amendment and the Zoning Amendment as drafted by by-law in Section 14. Council further agreed to adopt the following resolution.

Moved by Fisher
Seconded by Forster

NO FURTHER #3
NOTICE
REQUIRED

WHEREAS Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh has held a Public Meeting pursuant to Section 34(12) of the Planning Act, RSO 1990 with respect to a proposed zoning by-law on February 16, 2021;

AND WHEREAS certain changes have been made to the proposed by-law after holding of the public meeting;

NOW, THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh hereby resolves that, pursuant to Section 34(17) of the Planning Act, RSO 1990, no further notice is to be given in respect of the proposed by-law.

Carried.

Effect of Public and Agency Comments on Decision of Council to the Application

Public comments were received on the issues of compatibility. The comments were addressed through amendments to the applications to only include the east property and refinement of the proposed zoning by-law amendment.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

5.2 9:30 a.m. – Michelle Stein / Protect Our Waterways – No Nuclear Waste

We have provided Council with a copy of the correspondence and presentation received from this organization in this regard. Ms. Stein addressed Council this morning.

STAFF COMMENTS: None.

ACTION: Noted and filed.

6.0 ACCOUNTS

No items scheduled.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Water Operations & Maintenance Report – March 2021

We have provided Council with a copy of the report prepared by Veolia Water Canada in regards to the operation and maintenance of our water systems for March 2021.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.1.2 Water Rates Report

As a follow up from a recent delegation, we have provided Council with a report prepared by Treasurer Ellen McManus in this regard. Ms. McManus was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2 Building Department

No items scheduled.

7.3 Cemetery Department

No items scheduled

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 Canada Summer Jobs Program – Results of Summer Student Grants

We have provided Council with a copy of the report prepared by Treasurer Ellen McManus in this regard. Ms. McManus was available this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to proceed to hire three summer students which was included and adopted in the 2021 Budget, with the understanding that our grant application was not successful for two of the students.

7.5.2 Agreement of Purchase and Sale – Thomas Henery Estate (Port Albert)

As a follow-up to the In-Camera Session of April 6, 2021 we have provided Council with a copy of the Purchase and Sale Agreement for the purchase of part of lots 36 and 37 Plan 136 in Port Albert along with a copy of the authorizing by-law.

STAFF COMMENTS: That Council adopt the by-law in Section 14 authorizing the signing of the Purchase and Sale Agreement.

ACTION: Council agreed to proceed the Purchase and Sale and authorize the signing of the agreement by by-law in Section 14.

7.5.3 Community Safety and Policing Act – OPP Detachment Services Board

We have provided Council with a copy of an update report prepared by CAO Mark Becker, along with the correspondence received with respect to the establishment of a OPP Detachment Services Board. Mr. Becker was available this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed that Mayor Glen McNeil will attend the upcoming meeting with the CAO's in this regard.

7.6 Public Works Department

7.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy. Mr. McCarthy was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.6.2 Public Works Staff – Full Time Equipment Operator / Labourer

As a follow-up from the “In-Camera” Session held on April 6th, we have provided Council with the appointment by-law for Missy Kuik and Joni Shetler, as Full Time Equipment Operator / Labourer’s. Both employees were existing part time employees.

STAFF COMMENTS: That Council adopt the by-law in Section 14.

ACTION: Council agreed to adopt the by-law in Section 14.

7.6.3 Speed Sign Quotations

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy. Mr. McCarthy was available this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to purchase the recommended unit and adopt the following resolution.

Moved by Fisher
Seconded by Watt

RADAR
SPEED SIGN

#4

THAT Ashfield-Colborne-Wawanosh Township Council hereby agrees to purchase the Safespace Evolution Radar Speed Sign from Cedar Signs in the amount of \$ 3,249.00 excluding shipping and H.S.T.

Carried.

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

Councillor Jennifer Miltenburg reported on the Dungannon Community Alliance.

Councillor Wayne Forster reported on the Coalition for Huron Injury Prevention (CHIP).

8.0 NEW BUSINESS

(items to be brought forward to a future meeting)

Deputy-Mayor Roger Watt asked that staff bring back the Procedural By-Law with possible changes to the by-law and more specifically with respect to Section 3.10 and Section 1 possible amendments.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

No items scheduled.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

10.1 Letter of Request - Proclaiming Nursing Week

ACTION: Council agreed to proclaim May 10-16th, 2021 as Nursing Week on ACW Social Media platforms.

10.2 Lucknow & District Joint Recreation Board - Minutes

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

No items scheduled.

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 BY-LAWS

14.1 Colborne Property Holdings & Barnim Property Holdings Inc. Official Plan Amendment

Moved by Vanstone
Seconded by Snobelen

BARNIM #5
OFFICIAL
PLAN
AMENDMEN
T

THAT leave be given to introduce By-Law 13-2021 being a by-law to amend the Township of Ashfield-Colborne-Wawanosh Official Plan, and that it now be read severally a first, second, and third time, and finally passed this 4th day of May 2021.

Carried.

14.2 Colborne Property Holdings & Barnim Property Holdings Inc. Zoning Amendment By-Law

Moved by Watt
Seconded by Miltenburg

BARNIM #6
ZONING
AMENDMEN
T

THAT leave be given to introduce By-Law 14-2021 being a by-law to amend Zoning By-law 32-2008, as amended, of the Corporation of the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 4th day of May 2021.

Carried.

14.3 Equipment Operator / Labourer Appointment By-Law (Shetler/Kuik)

Moved by Forster
Seconded by Fisher

EQUIPMENT #7
OPERATOR/
LABOURER
APPOINTME
NT BY-LAW

THAT leave be given to introduce By-Law 31-2021 being a by-law to appoint Missy Kuik and Joni Shetler, as Full Time Equipment Operator / Labourers, and that it now be read severally a first, second, and third time, and finally passed this 4th day of May 2021.

Carried.

14.4 Agreement Township Purchase from Henery Estate By-Law

Moved by Vanstone
Seconded by Snobelen

HENERY #8
PURCHASE
BY-LAW

THAT leave be given to introduce By-Law 32-2021 being a by-law to authorize the transfer of certain lands in the Township of Ashfield-Colborne-Wawanosh from the Estate of Thomas R. Henery, and that it now be read severally a first, second, and third time, and finally passed this 4th day of May 2021.

Carried.

14.5 Confirmation By-Law

Moved by Watt
Seconded by Miltenburg

CONFIRMAT #9
ION BY-LAW

THAT leave be given to introduce By-Law 33-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on May 4, 2021, and that it now be read severally a first, second, and third time, and finally passed this 4th day of May 2021.

Carried.

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15.0 ADJOURNMENT

Moved by Forster
Seconded by Fisher

ADJOURN #10

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on May 18, 2021 at 9:00 a.m. or at the Call of the Mayor.

Carried.
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Original signed by
Mayor, Glen McNeil

Original signed by
CAO/Deputy-Clerk, Mark Becker